

Mountain Sage Community School - Board Agenda

DATE

Location - MSCS, 5:30-8:30 PM

Intro Session 5:30 pm

A1. Call to Order: 5:47 pm

A2. Attendance: Kelly Joy Christensen, Mary Wolf, Eric Richardson, Liv Helmricks, Natalie Kirschstein (faculty rep). Excused absence: Melinda Kerst, Hillary Mizia. Late: Jon Pointer (5:40 pm), Cyril Vidergar (5:43 pm), Greg Hirschi (5:54 pm)

A3. Approve Minutes: **Mary Wolf moved to approve the minutes, and Jon Pointer seconded. The minutes are unanimously approved.**

A4. New Business: None

A5. Approve Agenda: **Kelly Joy Christensen moved to approve the agenda and Jon Pointer seconded. The agenda is unanimously approved.**

A6. Our Mission: Cultivating the Creative Mind

A7. Public Comment - 3 minutes per person - limit 20 minutes total: **None**

Business Session

B1. Updates and Discussion

B1.1 Director's Report

- A. Current student count- up higher than we expected. Initial budget 267 students, current student count is 281 FTE. Second grade has grown (bubble), kindergarten, third, fourth, and fifth are full. Sixth is almost full with some room to spare in seventh grade bubble and in eighth.
- B. Tech update- Speeding up internet, new IT tech will be coming in and Annie Hinton will assist. Shifting of board documents to school google drive will occur.
- C. Upcoming Family-Teacher Conferences and Progress Reporting- Synergy kinks being worked out. Everything will be done in synergy. Option to be paperless.
- D. Faculty Committee work- Personnel committee working on internal processes. Intervention committee working hard this time of year. Hiring Committee. Festivals are up and running and Harvest festival will be on the 6th.
- E. Audit and Lease Negotiation update- We have reached resolution around the question of language involving construction amendment to the lease. We created a separate entity (nonprofit corporation) as a pass-through. It can be used as a fundraising arm and other potentials. Audit draft due by 9/28. **Cyril Vidergar moved to approve the director moving forward with finalizing the 2017-2018 audit as described and the development of the corporate documents for the Friends of Mountain Sage with the intent into enter to a relationship with MSCS. Kelly Joy Christensen seconded. The motion is unanimously approved.**
- F. Parent Circle- Lots of energy! Discussed committees for events, including Winter Faire and the auction going online in the spring.
- G. Student Council update- Kirsten Bolton is the faculty liaison. We'll have two reps from each middle school class and upping the formality. Officer positions were created. Dates for the dances have been established.

Mountain Sage Community School - Board Agenda

DATE

Location - MSCS, 5:30-8:30 PM

B1.2 Financial Update- Mary

- A. Year end financials- will receive later. Audit info will be disseminated in the October meeting (heavy finance meeting including business manager).
- B. Updated Budget 2018-2019: Estimated budget increase of \$90k+. Mill levy overrides were huge, ended up with more than triple what we projected. More data to help with future projections.

B1.3 Strategic Plan

- A. Marketing Committee: Liv
 - a. Liv will be meeting with Jeremy Parks on 9/27. He sent in a formal proposal for marketing strategy (including website, newsletter, social media, etc.) Looking for brand standards in communications and all advertising.
- B. Fund Development Committee: Hillary/Eric
 - a. Would like to get together with finance committee to best determine strategic fundraising.
 - b. Sales force meetings and training sessions, will be the repository for information regarding the grants, donations, and potentially SCRIP. Then build performance dashboard.
 - c. Spring social and silent (online) auction goal is to bring money for teachers
 - d. Scrip is blossoming
 - e. Website to include more fundraising opportunities as well as link to fundraising request form
 - f. Eric to follow up with Mary/Liv with regards to facebook donate now button for MSCS page.
- C. Board Logistics: Melinda
 - a. Eric- [Board Election Procedure](#) and terminology
 - b. [Annual League of Charter Schools Conference 2019](#)
 - c. Colorado Board of Education materials (Cyril)
- D. Strategic Planning: Greg
 - a. NA

B2. Consent Agenda

B2.1 Replacement policy language for FE, FEAA, GDQB, IHBIA- TBD next meeting

B2.2 [2018-09 PSD Charter renewal policy additions-draft](#)- TBD next meeting

Closing Session 8:15 pm

D1. Review All Consent/Action Items: **Eric to follow up with Mary/Liv with regards to facebook donate now button for MSCS page. Liv will be meeting with Jeremy Parks on**

Mountain Sage Community School - Board Agenda

DATE

Location - MSCS, 5:30-8:30 PM

9/27 for marketing meeting. Melinda Kerst will present to The Board by the next meeting: All board of Director positions that will be expiring in the current school year and the minimum number of board of Director positions required to be filled by election. Mary Wolf will research online voting options.

D2. Move to Adjourn: ***Cyril Vidergar moved to adjourn at 8:32 pm. Greg Hirschi seconded.***

D3. Closing Verse: *Steadfast I'll stand in existence. With certainty I tread life's path. Love I cherish in the depths of my being. Hope I place in every deed. Confidence I place in every thought. These five guide me through existence. These five guide me to the goal.*