

Intro Session 5:00 pm

A1. Call to Order: 5:06pm

A2. Attendance: Hillary Mizia, Jon Pointer, Greg Hirschi, Tim Weinmann, Amy DeVries, School Director: Liv Helmericks, Director of Curriculum and Instruction: Nancy Sexton, and Faculty Rep: Dan Van Horn

A3. Approve Minutes: ***Jon Pointer motioned to approve the 11-29-16 minutes. Hillary Mizia seconded the motion and the motion was unanimously approved.***

A4. New Business: Transportation and Class Discussions were added to the Admin report.

A5. Approve Agenda: ***Hillary Mizia motioned to approve the Agenda with the new business added. Tim Weinmann seconded the motion and the motion was unanimously approved.***

A6. Our Mission: Cultivating the Creative Mind

A7. Public Comment - 3 minutes per person - limit 20 minutes total

Business Session

B1. Consent Agenda

1. EL 2.0 - General Executive Limitation
2. EL 2.7 - Compensation and Benefits
3. EL 2.9 - Dealings with Citizens of Poudre School District

*****The Board approved all with the change from Principal to School Director**

B2. Updates

1. Liv's Update

- a. Fundraising priorities: The fundraising priorities document will continuously need updating as the needs of the school change. The Board will share this document with the Foundation.
- b. Volunteer Approval Policy: The Board fixed grammatical errors and removed unnecessary items.

Greg Hirschi made a motion to approve the Volunteer Approval Policy with changes made.

Tim Weinmann seconded the motion.

The motion was unanimously approved.

- c. Transportation: Liv shared discussions with the Insurance company along with several resultant options. Greenride, PSD Busses or Public transportation will continue to be used for short local trips. The best option for longer trips is to have parents drive and require signed paperwork that would transfer liability. Further background checks into driving history would be completed on all parent drivers. The Board discussed requiring insurance liability for parent drivers to be above and beyond the state mandate. The Board asked if the insurance company would dictate requirements.
- d. Class discussions: 7th Grade is too small to continue into an 8th grade. A second track (bubble class) will begin in 1st grade for 2017/18. It was also

brought to the Board's attention that there may be too many kids in Kindergarten. Administration will keep an eye on the health and sustainability of the Kindergarten. The Board discussed looking again at beginning the bubble in Kindergarten and also having two smaller Kindergarten classes. The Board would like to see the numbers involved with having a second Kindergarten.

- e. Marketing/Enrollment: Enrollment is about to begin for 2017/18. The school will begin promoting all grades but specifically a second 1st grade. The Board discussed targeting preschools such as Bloom and River Song along with homeschool families. Marketing will include Facebook and Google ads, RM Parent ads, and posters. The Board asked how to support the marketing needs?
2. Financial Update - There have been no changes to the budget since last meeting. The Finance Committee focused on new metrics and dashboard items.
3. Winter Faire Update - Winter Faire was very successful.
4. Foundation Update and Fundraising Focus for Parent Circle - The Board discussed activating Parent Circle more for fundraising, particularly with SCRIP. Guidance for direction and support was discussed. The focus is on Parent education and community.
5. Colorado Gives Update
 - a. Donations as of 12-06-16: Donations and dollars raised were good, but not quite as good as hoped. The Board discussed clarifying the message in the future. The school is asking for a specific annual amount that can be given throughout the entire year. Donations do not necessarily need to come on Colorado Gives Day, however, the school does receive a portion of the incentive fund for donations received on that day. The Board discussed ways to clarify the message about the expectation and ways to find the money for next year. Parent Circle taking over the SCRIP program and promoting it as a way to raise money for the school will be a valuable tool in the financial wellness of the school.
 - b. Thank you cards: Will be addressed and sent asap

B3. Action Items

Work Session

C1. strategic planning:

1. Review the work we did with Ariana
2. Review the proposed Intention statements - The Board discussed the proposed intentions and clarified.

Greg leaves 6:51pm

3. Dashboard
 - a. The Board discussed how the Indicators will be used and visited regularly
 - i. Enrollment and community satisfaction indicator metrics: Liv shared some proposed metrics which the Board accepted.
 - ii. Budget indicator metrics: The Finance Committee shared some metrics and the Board is still discussing these.

Mountain Sage Community School - Board Agenda, 12-20-2016
Location - MSCS, 5:00-7:00 PM

4. Discuss core values- The Board will focus on these values at the next working meeting.

Closing Session 6:55 pm

D1. Review All Consent/Action Items

1. Next meeting will be **January 10, 2016**

D2. Move to Adjourn: 6:59pm

D3. Closing Verse: *Steadfast I'll stand in existence. With certainty I tread life's path. Love I cherish in the depths of my being. Hope I place in every deed. Confidence I place in every thought. These five guide me through existence. These five guide me to the goal.*