

Mountain Sage Community School - Board Agenda, 3-10-2014  
Location - MSCS, 7:00-10:00PM

### **Intro Session**

- A1. Call to Order, 7:03 pm, Attendance: Liv Helmericks, Nancy Sexton, Hillary Mizia (arrival at 7:10), Jon Pointer, Duan Ruff, Amy DeVries, Faculty Rep: Sarah Braun, excused absence: Jessi Brandt-Feldenkirchen, Guest: Terry Croy Lewis
- A2. Approve Minutes: Minutes Approved, Review Action Items
- A3. New Business: No new business
- A4. Approve Agenda
- A5. Reading Our Mission: Sarah Braun
- A6. Public Comment - 3 minutes per person - Terry is currently the Executive Director of High Point Academy in Denver and Liv's Mentor. She graciously offered her assistance should the Board need anything.

### **Business Session**

B1. 2014/2015 Budget Discussion - SG/Duan

1. Any changes or additional questions from last time? Final approval of draft budget? In an email to Jon, Sarah-Gennie suggested that at the April meeting, we'll go over our 3rd quarter financials, and probably need to amend the current year budget then. We won't know the final per pupil funding until May. \*\*\*TCap funds might need to be adjusted per Liv.

B2. Director Update - Liv

1. Review written admin report - questions and/or important points- Liv reviewed the grade advancement procedure thru care group. The Board will need to approve an overall policy for this procedure.

2. Substitute Policy- Liv submitted a policy draft. There were questions regarding the definition of the term "highly qualified". The term is defined on CDE website and currently the school defines it loosely as having a bachelor degree and passing a classroom test.

3. Rental Contract - The Board supports the idea to lease the space. Once Liv gets more data on a few key items i.e. insurance limits, cost per hour, and deposit, the Board will approve the Rental Agreement.

Our lessor might already have a rental/lease agreement.

4. 2014/15 School Calendar-

Jon Pointer moves to approve the calendar.

Hillary Mizia seconds the motion.

The motion passed unanimously

5. Liv updated the Board regarding the School Accountability Committee. This year they will be setting a broad base to build upon for the coming years that will strengthen the alignment between school culture and Waldorf Curriculum and State standards for performance. The SAC will also be conducting an overall school satisfaction survey for future planning.

#### B3. Governance - Jon

1. Board notebook draft- Jon reviewed the first draft with the Board

2. Board Roles/Bylaws discussion - Director, Faculty Rep and "Consultants" It had previously been decided that the Director and Faculty Rep would not be board members. However, after discussion, the Board has decided to keep what is currently in the Charter Agreement and Bylaws. \*\*\*The board removes the decision to change the ex-officio status of the Director and the Faculty Representative. They will remain ex-officio board members.

The discussion continued regarding consultants/special guests. It was decided that the guest policy will be amended to clarify the Board's ability to invite or limit guest participation at meetings.

3. Director evaluation discussion - The Board discussed narrowing the focus of the Director Evaluation. It was decided that the SAC survey would include questions on the administration as a whole. Additionally surveys would be created for the Faculty, the Board, Parents and Poudre School District. Survey participants will be asked to include their names to create more thoughtful answers.

4. Quick check in on our Strategic Plan - The Board reviewed

Terry leaves 9:15pm

#### B4. CLCS/CDE Items

1. Board training modules - any notable training items from Hillary, Duan and Amy?

2. Review of "CCSP Grant Trainings" doc

#### B5. Misc

1. Safety plan update - Jon updated.

2. Calendar review - Jon noted the SAC and Director Evaluations

3. Radio Marketing - Hillary shared information she gathered and the Board discussed possible advertising with a more local focus. We should also think about the possibility of the Spirit of Sharing program

4. All board member agreements in? - Amy

Jessi was not able to come to this meeting, Will still need her to bring it to the April meeting.

## **Working Session**

None

## **Closing Session**

C1. Review New Action Items

C2. Move to Adjourn: Meeting adjourned 10:17pm

C3. Closing Verse:

Steadfast I'll stand in existence.  
With certainty I tread life's path.  
Love I cherish in the depths of my being.  
Hope I place in every deed.  
Confidence I place in every thought.  
These five guide me through existence,  
These five guide me to the goal

### Our Mission: Cultivating the Creative Mind

Mountain Sage Community School offers Waldorf-inspired, arts-integrated education, fully incorporating sustainable living practices into student learning. Each child will be empowered to cultivate meaningful connections to their intellectual, physical, emotional, social and creative capacities in healthy, safe and beautiful learning environments. Through a supportive community of peers, parents and teachers, each child will become a confident, self-directed and engaged learner, invested in their own education.