

Mountain Sage Community School - Board Agenda

August 29th, 2017

Location - MSCS, 5:30-8:30 PM

Intro Session 5:30 pm

A1. Call to Order: 5:36 pm

A2. Attendance: **Kelly Joy Christensen, Mary Wolf, Melinda Kerst, Cyril Videgar, Greg Hirschi, Liv Helmricks, Jon Pointer, Emily Lark (faculty representative), Nancy Sexton, Hillary Mizia (excused absent)**

A3. Approve Minutes: **No official minutes from retreat**

A4. New Business: None

A5. Approve Agenda: **Jon Pointer to move to approve the agenda, Kelly Joy Christensen seconded. The movement was unanimously approved.**

A6. Our Mission: Cultivating the Creative Mind

A7. Public Comment - 3 minutes per person - limit 20 minutes total

Business Session

B1. Updates and Discussion

B1.1 Director's Report- Liv

- A. New faculty and staff members and updating bio page. Assessment calendars and training theater workshops. Met with Parent circle reps to ensure good overlap with planning calendar and outlining goals to start, including volunteering, scrip, etc.**
- B. Opportunities for board to interact more with faculty. 4th Thursday 3:00-3:30 pm of every month half hour window of time: Sep. 28, Oct. 26, Nov. 30, Dec. 14, Jan. 25, Feb. 22, Mar. 22, Apr. 26, May 24. Should coincide with sign up month. Parent circle is second Friday from 8:30-10:30 am: Sep. 8, Oct. 13, Nov. 10, Dec. 8, Jan. 12, Feb. 9, Mar. 9, Apr. 6, May 11.**
- C. Facilities: Building next door is still available but it's in a flood plain and high priced. Current changes to space here, some outdoor work, continue to work with Bath Nursery. Renovation for next year planning set for early September. The primary reason is to accommodate another classroom, while still maintaining the 3 bubble model. Look into the particulars of the bubble itself. Still have space for more students in first grade and sixth grade! Homeschool participation is up.**
- D. CMAS results in. Maintained and improved our performance rating! Going into renewal in the green!**

B1.2 Financial Update- Jon

- A. No updates at this time (beyond discussion about PPR and availability in first and sixth grade classes)**

B1.3 Strategic Plan

A. Marketing Committee: Liv

- a. Nancy will contact marketing person to promote first and sixth grade. Kelly will use facebook groups to alert the community of the openings. Kirsten is still taking photographs. Look into more PR,**

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reporters for Harvest Fair for example. Utilizing the tools we have, including parent circle, facebook social media, word of mouth, etc.

- B. Fund Development Committee: Hillary
 - a. **Meeting scheduled for next week. Liv will email Eric about 501 status**
- C. Board Logistics: Mary
 - a. **Meeting last Thursday around training and updating the drive. Working on onboarding procedure for new members. Nametag options. Mary will send over info for Liv to design. Covered succession planning. Thank you to Hillary and Jon for extending their tenure on the board to help through the transition.**
- D. Optimal Structure: Greg
 - a. **Look at the numbers first, push forward deadline to the end of this calendar year possibly. Look into logistics/legality of dual kindergarten**

B2. Consent Agenda

B2. Next meeting we will address the remainder of the policies and will use Jon's matrix to note any comments

Closing Session 8:15 pm

D1. Review All Consent/Action Items: Next meeting is September 26

D2. Move to Adjourn: Greg Hirschi moved to adjourn at 7:06 and Mary Wolf seconded

D3. Closing Verse: *Steadfast I'll stand in existence. With certainty I tread life's path. Love I cherish in the depths of my being. Hope I place in every deed. Confidence I place in every thought. These five guide me through existence. These five guide me to the goal.*