

Mountain Sage Community School - Board Agenda

November 28, 2017

Location - MSCS, 5:30-8:30 PM

Intro Session 5:30 pm

A1. Call to Order: 5:37

A2. Attendance: **Melinda Kerst, Cyril Virdergar, Lindee Chappelle, Mary Wolf, Greg Hirschi, Liv Helmricks, Hillary Mizia. Excused Absent: Eric Richardson, Jon Pointer. Excused Late: Kelly Joy Christensen (5:41).**

A3. Approve Minutes: Add Eric Richardson to attendance, respell Cyril Virdergar, Liv Helmricks. **MaryWolf moved to approve minutes. Hillary Mizia seconded. The board is in unanimous agreement.**

A4. New Business: None

A5. Approve Agenda: **Mary Wolf moved to approve. Cyril Virdergar seconded. The board is in unanimous agreement.**

A6. Our Mission: Cultivating the Creative Mind

A7. Public Comment - 3 minutes per person - limit 20 minutes total- **No public comment**

Business Session

B1. Updates and Discussion

B1.1 Director's Report

- A. Renewal Submission Final Questions and Approval- **Hillary Mizia moves to approve the Charter Renewal. Melinda Kerst seconded. The board is in unanimous agreement.**
- B. Educational Program Planning for 2018-19 and Beyond- Redesign. Additional classroom, looking at additional staffing like full time receptionist and custodian. Opportunity to add additional support services if we can fund it. Including support for special education through the Waldorf lens.
- C. Faculty Work- Make sure they have the tools to promote our school though enrollment season. Midyear progress report.
- D. Student Work- Plays, music sharing, student council is excited about a new dance this year, middle school clubs, etc.
- E. Parent Work- Use word of mouth to promote the school, especially through enrollment season. Volunteers coordinated through Annie and now we are looking at more volunteer opportunities. Winter Fair coming up, looking good! Scrip continues to evolve. Traffic Safety reminders
- F. Next Board Meeting - Parent & Staff Satisfaction Results, Board Dashboard

B1.2 Financial Update- Jon Pointer

- A. December 12th Board Meeting, Auditor Presentation by Jon Cutler & Assoc.-
- B. **Cyril Virdergar moves to approve 2017-2018 Budget Amended 11-7 Revision 2. Liv Helmricks moved to approve. The board is in unanimous agreement.**

B1.3 Strategic Plan

- A. Marketing Committee: Liv

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- a. Rally to boost marketing committee involvement. Liv is working with Kirsten and they have been pushing presence in social media. Aspen Grove is going well. Maybe look into Instagram as well. Need to increase our marketing budget.
- B. Fund Development Committee: Hillary
 - a. Weekly Colorado Gives email, 5 fundraising pages that parents have set up. We've been sending thank you emails and reminders to previous donors as well. Charity Chapman is taking on the Colorado Gives Day Thank you cards and delegating to middle school students. Working on scrip as well.
 - b. Mary- Need more items for donations, looking to ramp up solicitation. Uniquely Mountain Sage things are especially welcomed!
- C. Board Logistics: Mary
 - a. Still in development
- D. Optimal Structure: Greg
 - a. Ultimate goal is to help educate the board, parents, etc. to our long term strategy. Biggest constraint is the facility situation. Make trade offs with regards to space limitations. Right now, best thing to do is to keep all classes full. Long term, best option is to probably buy out the lease to free up some money. Past that, find a location that allows for a dual track footprint to run at roughly 400 students which is the ideal number.

B2. Consent Agenda

B2.1 None tonight, wait to hear back from PSD and our submission

B3. Review Action Items

Closing Session 8:15 pm

D1. Review All Consent/Action Items: **Mary Wolf will email solicitation letter. All board members to claim more names on the thank you donor spreadsheet. All board members will continue to solicit donations. Sign up for Volunteer spots for Silent Auction.**

D2. Move to Adjourn: **Melinda Kerst moved to adjourn at 7:35 pm, and Hillary Mizia seconded. The board is in unanimous agreement.**

D3. Closing Verse: *Steadfast I'll stand in existence. With certainty I tread life's path. Love I cherish in the depths of my being. Hope I place in every deed. Confidence I place in every thought. These five guide me through existence. These five guide me to the goal.*