

### **Intro Session 5:00 pm**

A1. Call to Order: 5:12pm

A2. Attendance: Jon Pointer, Greg Hirschi, Amy DeVries, Hillary Mizia (5:14pm), Tim Weinmann (5:46pm), School Director: Liv Helmericks, Director of Curriculum and Instruction: Nancy Sexton, and Faculty Representative: Kelly Krieves

A3. Approve Minutes: ***Jon Pointer motioned to approve the minutes.***

***Amy DeVries seconded the motion and the motion was unanimously approved.***

A4. New Business: none

A5. Approve Agenda: ***Jon Pointer motioned to approve the Agenda as is.***

***Amy DeVries seconded the motion and the motion was unanimously approved.***

A6. Reading Our Mission: [Cultivating the Creative Mind.](#)

A7. Reading our Vision: [An engaged community of intelligent, compassionate, and creative individuals.](#)

A8. Public Comment - 3 minutes per person - limit 20 minutes total

### **Business Session**

B1. Consent Agenda

1. EL 2.1 - Treatment of Students, Parents/Guardians & General Public: A few small changes were made to wording and update School Director in place of Principal.
2. EL 2.2 - Treatment of Staff: Update School Director in place of Principal.

**The Board consented to EL 2.1 and EL 2.2 with the above changes made.**

B2. Updates/Discussions

1. Liv's Update

- a. Enrollment: Looks good so far; especially for the additional 1st grade.
- b. Safety: Necessary improvements will need to be budgeted. Liv will bring a proposal at another time.
- c. Assessment: Looking at metrics, some may need to change. Liv is still thinking on how to distill some of these for the dashboard.
- d. Other: Liv will send the employee handbook (or parts of it) to the Board for review/feedback.

2. Financial Update

- a. Key Performance Ratios: No surprises. The Finance Committee is working on the budget for next year. John Gramling is working on the metrics to be used for Fundraising tracking. A process for donor tracking will be discussed with the Board.

3. Transition Discussion: The Board discussed Greg stepping into one of the upcoming vacancies. Greg shared his current limitations and desire to work towards needing to meet only once a month or moving meetings to daytime hours again.

Jon and Hillary both shared that they had spoken with some prospective members. The Board discussed ways to reach more prospective members by focussing on and embracing the parent community.

- a. Secretary Duties/Minutes: The Board discussed and assigned duties to remaining Board members and faculty.
- b. Colorado Gives: The Board discussed the overall use of the Community First/CO Gives platform. It was decided that for now basic maintenance will be done. We may be at a place that hiring someone to maintain the marketing calendar and use the CO Gives website as a marketing tool is necessary. Maintenance duties were assigned.
- c. Tim: Bond Board is finished and a Board member is no longer needed for that.
4. Town Hall Discussion: We need Parent involvement!! Participation and Engagement will be the main focus for this Town Hall. The Board created the Agenda for the Town Hall
5. Foundation Update: John Jones is unable to continue being the President of the Foundation but will continue work on the capital campaign.
6. Draft Dashboard: Items will be populated and discussed at next meeting.
7. Nancy: Waldorf Public Alliance Conference: Moved to next meeting

B3. Action Items

1. Begin Director Evaluation process: Moved to next meeting

**Closing Session 6:55 pm**

C1. Review All Consent/Action Items

C2. Move to Adjourn: 7:02pm

1. **Meetings changed to 5:15-7pm**
2. **The next meeting will be the Town Hall Meeting February 2, 2017 from 5:30-7pm and the next Work Session will be February 7, 2017 from 5:15-7pm (Amy will not be able to attend).**

C3. Closing Verse: *Steadfast I'll stand in existence. With certainty I tread life's path. Love I cherish in the depths of my being. Hope I place in every deed. Confidence I place in every thought. These five guide me through existence. These five guide me to the goal.*