

Mountain Sage Community School - Board of Directors' Agenda

1/22/19

Location - MSCS, 5:30-8:30 PM

**Intro Session 5:30 pm**

A1. Call to Order: 5:36 pm

A2. Attendance: Mary Wolf, Jon Pointer, Eric Richardson, Melinda Kerst, Liv Helmricks, Kelly Joy Christensen, Hillary Mizia. Faculty rep: Aleah Black, Jenny Salyer. Visitor: Beau Bump.  
Excused absence: Greg Hirschi

A3. Approve Minutes: ***Jon Pointer moves to approve the minutes and Eric Richardson seconded. The minutes are unanimously approved.***

A4. New Business:

A4.1 Addition of time elements for agenda items (5 minutes)

A5. Approve Agenda: ***Jon Pointer moved to approve the agenda, and Melinda Kerst seconded. The agenda is unanimously approved.***

A6. Our Mission: [Cultivating the Creative Mind](#)

A7. Public Comment - 3 minutes per person - limit 20 minutes total: **None**

**Welcome Prospective Board Members and Introductions (10 Minutes)**

**Education**

B1. Waldorf Education 101 (10 minutes)- Jon

A. [MSCS has a focus on both Waldorf and sustainability](#)

**Business Session**

B2. Updates and Discussion

B2.1 Consent Agenda- N/A

B2.2 Director's Report- Liv (15 minutes)

A. [School Calendar \(2019-2020\) for review](#) - ***Jon Pointer moved to approve the new calendar and Mary Wolf seconded. The calendar is unanimously approved.***

B. Conversation with Bill Bethke (bylaws, Friends of Mountain Sage 501c3)- Contact initiated, Liv is waiting on meeting date.

C. Bond and Mill levy questions answered- Separate line item and will be able to roll over. It can't be used for playground (considered permanent).

D. Enrollment Lottery Update- Looks like we will be full in every class except for Monday 9-11 homeschool program (11 spots open left). Waitlist in almost every other grade, including home school! Takeaways this year: PSD gives a week between when they draw and announce, we may give ourselves more grace next year. We may have to revisit our 100 hour volunteer as founding family status as well. Kelly will add discussion time about this to next agenda.

E. Faculty Work update- Sharing information, zones, coping and regulation strategies. Teacher collaboration round robin with class teachers and subject teachers. We will put our energy into student success circles. Human development arc is being mapped out, looking to start in fifth grade as opposed to traditional waldorf seventh. Hiring season is upon us.

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B2.3 Financial Update- Mary

- A. Collection rates are going up, kindergarten tuition coming through

B2.4 Board Logistics- Melinda

- A. Solicitation of board members in full swing. Melinda will send out dates regarding election.

B2.5 Fund Development Committee- Eric/Hillary

- A. Spring Social Update- "Spring Into Our Future Silent Auction". Goal is to raise a MINIMUM of 15k for our faculty and staff. There will be \$25 ticket price, includes food. Joyful and fun event to make money! April 26, Agave Room, maximum 200 people. Looking for sponsorships as well.

- B. Targeted discussion about new revenue streams is necessary. We also need long term strategy. Maybe crossover meeting with financial committee.

- C. Scrip is going well, shooting for 100% participation. Donations year to date 5k plus, mostly from Colorado Gives Day. Applying for a grant through Colorado arm of Homeland Security for front door and security cameras. 6 other grants in prospecting phase, 2 submitted.

- D. Michelle Glanville will lead donor development

B3. Strategic Planning

B3.1 Parent Circle

- A. Last few meetings have felt pretty good, but we may want to revisit the purpose of having this section on the agenda. Add a section to business section for the board member recap of meetings. Board liaison to have five minutes on the parent circle agenda as well. Add name Kelly will adjust the agenda to reflect this. Kelly will add objective and leader for strategic planning sections.

B3.2 Financial Business Model- Mary

- A. Amanda is working on consolidating sheet, on track, no change.

B3.3 Outreach Program- Cyril/ Hillary

- A. Fund Development Committee
- B. On track, no change. Cyril will firm up this section.

B3.4. Marketing Strategy- Liv

- A. [MSCS Brand Standards](#)- Let's give feedback via email to Liv regarding elevator pitch by Thursday morning. SEO is happening, #mountainsagecommunityschool, Eric proposed we create a library of images as well as an email template.

B3.5 Integrated Standards- Nancy/Liv

- A. On track, no updates

B4. Town Hall discussion

- A. February 12

- B. Will discuss as a board and then Cyril will generate agenda

- C. Agenda Items- Introductions, Business section-state of the school, financial update, looking to next year, Strategic Plan, who we are as board and why, Timeline for board election, Open discussion. High participation might be a good theme overall with regards to scrip, board, elections, performance standards. Hillary will handle food.

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**Work on Board Calendar if time permits-** Board retreats on June 2 (changed from June 1) and August 10. We would love a consolidated google calendar with overlays at some point. Eric and Hillary will discuss calendar after Hillary does some research.

**Closing Session 8:15 pm**

D1. Review All Consent/Action Items

D1.1 Board Rotation/ Leader for next meeting- Mary (will provide topic later)

D1.2. Melinda will send out dates for election. Kelly will adjust the agenda as per previous discussion, Cyril will generate and send out town hall agenda and coordinate with Nancy about childcare for town hall, Hillary will handle food for town hall and research google calendar. Kelly will now send agenda template and link on Monday and each member can populate as needed by Wednesday at noon. All members to review and give feedback on elevator speech by Thursday morning.

D2. Move to Adjourn: 8:29 pm. Jon Pointer moved to adjourn and Eric Richardson seconded. The meeting is unanimously ended.

D3. Closing Verse: *Steadfast I'll stand in existence. With certainty I tread life's path. Love I cherish in the depths of my being. Hope I place in every deed. Confidence I place in every thought. These five guide me through existence. These five guide me to the goal.*