

**MSCS Board of Directors Retreat**

August 10, 2019

10:00 a.m. - 5:00 p.m.

Primrose Studio - [4300 Michaud Lane, Fort Collins, CO 80521](https://www.google.com/maps/place/4300+Michaud+Lane,+Fort+Collins,+CO+80521)

**Prologue**

10:00: Welcome and Personal Check-In

10:30: High-level Overview of this Retreat

- Purpose
- Goals
- Process
- End products

Our Mission: [Cultivating the Creative Mind](#)

**Morning: Strategic Planning**

- 10:35: (1) Framing the conversation: why strategic planning is important
- (2) A guide and a tool: keeping the plan in mind throughout the school year
- (3) Not starting from scratch: harvesting from past plans
- (4) Discussion on format
- (5) Challenges in the next 5 years
- (6) Steps needed to address challenges
- (7) Board/committee structure
- (8) End product and loose-end action items

\*\*\*\*\* Noon-ish: Lunch (Bring your own) \*\*\*\*\*

**Afternoon: Board Operation**

- 12:45: (1) Overarching thoughts: process and efficiency
- (2) How it's designed to work: the role of the Board relative to the school
- [Bylaws § 2.1](#); [GP 3.1](#), [3.2](#)

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- (3) Part to play: roles of officers and Board members under governing documents
    - [Bylaws § 2.5](#); [GP 3.2](#)
  - (4) Obligations to outside third-parties
    - Posting agendas/meeting minutes
    - Reporting requirements
    - [Charter School Renewal Contract](#) eff. 7/1/18; [Addendum](#)
    - [Mountain Sage Financial Controls](#); [UIP process](#)
  - (5) Incorporating technology
    - Potential new tools
    - Tour of existing Drive
  - (6) Specific logistical issues
    - [School year calendar](#)
      - Scheduling out Board member event attendance
    - Meeting agenda-setting process, timing (ref. [GP 3.3](#))
    - Task-tracking
    - Inter-meeting communications
    - Meeting details (length, location, format, content)
      - Regular business vs. working sessions
  - (7) Specific committee issues (ref. [Bylaws § 3.5](#); [GP 3.6](#))
  - (8) Board composition, elections (ref. [Bylaws § 3.8](#))
  - (9) Summer projects update/gearing up for the next two months
- 4:00: Burning thoughts -- open forum discussion

### **Closing:**

*Closing Verse: Steadfast I'll stand in existence. With certainty I tread life's path. Love I cherish in the depths of my being. Hope I place in every deed. Confidence I place in every thought. These five guide me through existence. These five guide me to the goal.*