

Mountain Sage Community School

Board Meeting Minutes

Date: September 24, 2019, 6:00-8:00 p.m.

Location: Mountain Sage Community School

Mountain Sage Community School Board of Directors

2310 East Prospect Rd. Suite A, Fort Collins, CO 80525 * Phone 970-568-5456 * Fax 970-797-1202

September 24, 2019 * Regular Meeting

A. Opening, 6:00 p.m.

A1. Called to Order - 6:09pm

A2. Attendance & Introductions

- Present: Beau Bump, Liv Helmericks, Melinda Kerst, Michael Ludolf (teacher rep), Eric Richardson, Mary Wolf, Bryan Kimbell (1st grade parent guest), Jennifer Peal (parent guest)
- Late: Hillary Mizia
- Absent: Jon Pointer

A3. Our Mission: [Cultivating the Creative Mind](#)

A4. Public Comment (3 minutes per person, Limit 20 minutes total)

- [Public Participation in Board Meetings Policy](#)
 - **Jennifer: question about more bike racks; bike path entry from parking to Spring Creek trail**

B. Preliminary Matters, 6:15 p.m.

B1. Approve [Minutes from Prior Meeting](#)

MOTION: Mary moved to approve the minutes, seconded by Melinda

VOTE: Unanimously approved.

B2. Call for Late Additions to Agenda

B3. Approve Meeting Agenda

MOTION: Hillary moved to approve the agenda, Mary seconded.

VOTE: Unanimously approved.

C. Board Education, 6:20 p.m.

C1. Presenter: Melinda Kerst

Topic: Meeting Norms & Expectations

C2. Next Month Presenter: Eric Richardson

Topic: 7 Core Principles of Public Waldorf Education

D. Regular Business, 6:30 p.m.

D1. Consent Agenda (Confirm Consent Designation)

D1.1 Policy Review (no discussion, if item is pulled, move to bottom of D):

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- School year schedule for policy review - Eric

D2. Review Strategic Plan

[Current Strategic Plan](#)

D3. School Director's Report

D3.1 Preliminary SPF ([1-Year](#), [Multi-Year](#))

D3.2 Faculty Work

A. Roadmap to Literacy Bookstudy, READ Act Updates - Using new software (Enrich)

B. Faculty Meeting Rhythm

- With larger staff restructuring meetings some to adjust.
 - 1st week - sharing and collaboration
 - 2nd week - intervention data and student work, working as teams
 - 3rd week collaboration
 - 4th week enrichment study

C. Upcoming Professional Development

- Workshop to prepare for parent-teacher conferences
- Familiarity with assessment frameworks

D. Field Trip Reflections

- Daytrips usually no problem working with PSD, though timing can still be a challenge
- Need independent travel
- Overnight camping trips really should be planned in Fall. Volatility of Spring has been problematic.
- 12-passenger vans means drivers do not have to have a special endorsement

E. School Safety

- Follow the standard response protocol: <https://iloveuguys.org/srp.html>
- Just had a fire drill
- Shelter drill 9/25
- Lockdown drill 9/27

F. Goal Setting and Peer Support Partners

- Individuals will be helping to set their own goals

G. Homeschool Enrichment

- Homeschool enrollment down a little this year, possibly competition with new program that opened this year.

D3.3 Facility Update: Playground Work, and Church Partnership

- New monkey bars plus 3-level pull-up bars
- Discussion with the Church moving into the building next door. They don't plan to move in for a while (~a couple years).

D3.4 Looking ahead

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- Liv working with Kate, Nancy and teachers on guidance around handling behavior
- Brian K shared that Kate and Maddy have been amazing to work with, appreciating the whole-child approach.

D4. Committee Updates

D4.1 Finance Committee Update

[Audit information to review before next meeting](#)

- Revised budget draft at regular board meeting on 10/22
- Need to approve the official revised budget on 11/12 pending official count data being available
- Financial component regarding development coordinator
- Many in-flux variables addressed during finance comm. Meeting (audit, etc.)
- Board to discuss new auditors -- expenses associated with a putative change
- Getting quotes for new auditors
- 2020-21 budget auditor expense will be substantial increase
- Timing issues with bonus program starting July 1; some contracts ended June 30

D4.2 Facilities Committee Update

- The Facilities Committee (Liv, Jon, and Amanda) have had two meetings now and are meeting every other week on Thursday mornings. We have mapped out our selection criteria and weighting for the trade study, and are now gathering data for our current facilities setup. Some research related to BEST grant ties in.

D4.3 Fundraising Committee Update ([Executive Summary](#))

- Looking for new members -- include in president welcome letter?
- October 15 rollout

D4.4 School Accountability Committee Update

- Meeting in October

D4.5 Board Logistics Committee Update ([Report](#))

D4.5.1 Election Process

- Will need to elect at least 2 new board members
- Hillary's seat will be open following the end of her term this year

D4.5.2 Monthly Meeting Rotation

The following due to time constraints will be moved to the business session on 10/8/2019 or the regular board meeting on 10/22/2019 as permitted.

D5. Items of the Month (from [Board calendar](#))

D5.1 Sep: Welcome letter to school community - Beau

D5.2 Sep: First draft of audit to PSD on meeting agenda (move to October) - Liv/BM

D5.3 Sep: Review School Performance Framework and results from previous

spring

CMAS - Liv

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D5.4 Sep: Determine open number of board seats for election - Melinda

D5.5 Oct: Current year budget revisions and count day results discussion - Finance

D5.6 Oct: Policy review check-in: where are we, are we on pace? - Secretary

D6. Scheduling Matters

D6.1 October work session (10/8) topic - Liv

D7. Miscellaneous

D7.1 Committee Reports Discussion

D7.2 Director review

D7.2.1 Process review and discussion - Beau

D7.2.2 2018-19SY Director review process completion - Director goals

D7.3 Bylaws amendments and vote - Beau

D7.3.1 Proposed bylaws revisions

D7.3.2 Bylaws currently in effect, for reference/comparison

D7.4 2019 Mill Levy Override Ballot Issue 4A - Communication to community - Beau

D7.4.1 PSD website: <https://www.psdschools.org/MLO2019>

D7.5 Board Drive Organizational Improvements (ideas) - Beau/Eric

E. Closing, 7:50 p.m.

E1. List Assigned Action Items

E2. Review [Upcoming Calendar Events](#), Board Member Attendance

E3. Call for Final Comments

E4. Move to Adjourn

MOTION: Beau moved to adjourn, seconded by Hillary

VOTE: Unanimously agreed, the meeting was adjourned at 8:08pm.

E5. Closing Verse:

Steadfast I stand in existence.

With certainty I tread life's path.

Love I cherish in the depths of my being.

Hope I place in every deed.

Confidence I place in every thought.

These five guide me through existence.

These five guide me to the goal.