

Mountain Sage Community School

Board Meeting Minutes

Date: December 10, 2019, 6:00-8:30 p.m.

Location: Mountain Sage Community School

Mountain Sage Community School Board of Directors

2310 East Prospect Rd. Suite A, Fort Collins, CO 80525 * Phone 970-568-5456 * Fax 970-797-1202

December 10, 2019 * 6-8:30pm * Regular Business Meeting Minutes

A. Opening, 6:00 p.m.

A1. Call to Order

Beau Bump called the meeting to order at 6:05 p.m.

A2. Attendance & Introductions

- Present: Beau Bump, Melinda Kerst, Eric Richardson, Jon Pointer, Bryan Kimbell, Liv Helmericks, Michael Ludolf (teacher rep), Amanda Griffith
- Late: Mary Wolf, Hillary Mizia
- Absent:
- Guests:

A3. Our Mission: [Cultivating the Creative Mind](#)

Bryan K. read the Mountain Sage Community School mission

A4. Public Comment (3 minutes per person, Limit 20 minutes total)

B. Preliminary Matters, 6:10 p.m.

B1. Approve [Minutes from Prior Meeting](#)

MOTION: Hillary moved to approve the minutes, Jon Pointer seconded

VOTE: Unanimously approved.

B2. Call for Late Additions to Agenda

- Beau B. added D8.1 MSCS recognized for CDE award

B3. Approve Meeting Agenda

MOTION: Eric moved to approve the minutes, Jon P. seconded

VOTE: Unanimously approved.

C. Board Education, 6:15 p.m.

C1. Presenter: Jon Pointer

Topic: [Municipal Bonds - Charter School Bond Overview](#)

- Patti Glock at Colorado League of Charter Schools was an excellent resource for how Bonds can be leveraged and the general process. They can also help with the process itself
- Amanda: Do not need a deposit for a Bond

Mountain Sage Community School

Board Meeting Minutes

Date: December 10, 2019, 6:00-8:30 p.m.

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C2. Next Month Presenter: Beau Bump

Topic: Overview of Law Impacting Board Practices

D. Regular Business, 6:25 p.m.

D1. Consent Agenda (Confirm Consent Designation)

D1.1 Policy Review (i.e. no discussion, if item is pulled, move to section D3):

D1.1.2 Nov policies: [IKE](#)

D1.1.3 Dec Policies : [IHBIA-R](#) (remove), [IHBIB](#) (remove), [JJG](#), [KEC-E](#), [KHC](#), [KJ](#)

MOTION: Mary moved to approve the policies on the consent agenda,
Melinda seconded

VOTE: Unanimously approved.

D2. Revised Budget Review and Approval

D2.1 [Budget Notes for Board regarding Revisions](#) - Business Manager Amanda Griffith

D2.2 [Budget](#) (Revised Nov 22 by MSCS Business Manager)

Gratitude expressed by Liv and the board to Amanda Griffith and the Finance Committee

MOTION: Jon P. moved to approve the revised budget, seconded by Bryan K.

VOTE: Unanimously approved.

D3. School Policy Discussions

D3.1 MSCS Policy Review [Guidelines/Procedure](#)

D3.2 New policies (need/discussion): [GCKAA](#), [JS](#)

D3.2 Nov policies: [GDQD](#), [IGDA](#), [GCQC/GCQD](#), [IGF-R](#) (clean + all review),
[IJOA](#) (still needs work), [IJOA-R](#) (still needs work), [IKC](#), [JFBA](#)

Policies reviewed and predominantly revisions were accepted (comments above the exception).

D3.3 Dec Policies : [JQ](#) (did not get to: [KEC](#), [KEF](#), [KEF-E](#), [KJ-R](#))

D3.4 PSD Policies: No policy updates documented in 10/8 and 10/22 meetings.

D4. [Review Strategic Plan](#)

D5. School Director's Report

D5.1 2020-2021 Draft MSCS Calendar (pdf)

MOTION: Beau B. moved to approve the MSCS Calendar, seconded by Jon P..

VOTE: Unanimously approved.

D5.2 [Draft PSD calendars for upcoming years](#)

D5.3 [Homeschool Enrichment Expansion, Draft doc](#)

Mountain Sage Community School

Board Meeting Minutes

Date: December 10, 2019, 6:00-8:30 p.m.

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D5.4 [Enrollment Events](#)

D5.5 Three Stream of Support - [draft document](#) (discuss in Jan meeting)

D5.6 AED at MSCS, [PSD Info to consider](#) (discuss in Jan meeting)

D6. Committee Updates

D6.1 Finance Committee Update ([Report](#))

D6.2 Facilities Committee Update ([Report](#))

D6.3 Fundraising Committee Update

D6.4 School Accountability Committee Update

D6.5 Board Logistics Committee Update ([Report](#))

D7. Items of the Month (from [Board calendar](#))

D7.1 - [Nov] - Director mid-yr check-in w/ Board - President/Director - scheduled.

D7.2 - [Nov] - Approve calendar for upcoming Calendar year - Secretary/Director

D7.3 - [Dec] - Thank you cards to faculty and staff - Board

AI: Melinda - to make sure she received cards for all staff and distribute "Thank You" cards to the staff on 12/11.

D7.4 - [Dec] - Discuss format and assign tasks for February Town Hall - Board

D7.5 - [Dec] - Parent and Faculty Survey (review/update) ([changes](#)) - Logistics

D7.6 - [Jan] - Agenda item to approve location for posting meeting info - Secretary

D7.7 - [Jan] - Review Director Evaluation Survey - President

D7.8 - [Jan] - Prepare for February Town Hall - Board

AI: Beau - Send e-mail to Board regarding Town Hall format

D7.9 - [Jan] - Send Parent and Faculty Survey to School Director who distributes - Logist.

D8. Scheduling Matters

D8.1 PSD Board of Education Jan. 14 meeting, 6:30 p. m. (location: JSSC)

MSCS recognized for CDE award

D9. Miscellaneous

D9.1 - Alumni Night Recap

E. Closing, 8:20 p.m.

E1. List Assigned Action Items

E2. Review [Upcoming School Calendar Events](#), Board Member Attendance

E3. Call for Final Comments

Board would like to recognize the hard work that went into the Winter Faire festival.

AI: Melinda - Write "Thank You" letter to Parent Circle from the board for their amazing event.

E4. Move to Adjourn

Board meeting adjourned at 8:30 p.m.

Mountain Sage Community School

Board Meeting Minutes

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E5. Closing Verse:

Steadfast I stand in existence.

With certainty I tread life's path.

Love I cherish in the depths of my being.

Hope I place in every deed.

Confidence I place in every thought.

These five guide me through existence.

These five guide me to the goal.