

## Mountain Sage Community School

### Board Meeting Minutes

Date: December 23, 2019, 3:30-4:00 p.m.

Location: Conference Call, contact [board@mountainsage.org](mailto:board@mountainsage.org) for call-in information

#### Mountain Sage Community School Board of Directors

2310 East Prospect Rd. Suite A, Fort Collins, CO 80525 \* Phone 970-568-5456 \* Fax 970-797-1202

December 23, 2019 \* 3:30-4:00pm \* Special Business Meeting

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Conference Call, please contact [board@mountainsage.org](mailto:board@mountainsage.org) prior to 3pm on 12/23 for call-in information

#### A. Opening, 3:30 p.m.

##### A1. Call to Order

Beau Bump called the meeting to order at 3:35 p.m.

##### A2. Attendance & Introductions

- Present: Beau Bump, Bryan Kimbell, Eric Richardson, Jon Pointer, Liv Helmericks, Mary Wolf, Melinda Kerst
- Late:
- Absent: Hillary Mizia (Abstaining - Potential Conflict of Interest)
- Guests:

A3. Public Comment - will be allowed during the meeting in-lieu of a dedicated time slot

#### B. Preliminary Matters, 3:34 p.m.

##### B1. Approve Meeting Agenda

**MOTION:** Beau B. moved to approve the minutes, Eric R. seconded

**VOTE:** Unanimously approved.

#### C. Business, 3:35 p.m.

##### C1. Mill Levy Budget Implications and Potential Additional Positions

- Development Coordinator - ~1 day a week on-site and off-site as needed. Communications, fund development, and donor relationships.
  - Bryan K. - requirement for job posting?  
Liv: There will be a job posting and candidate process.
- Maintain the additional paraprofessional, hire a Math Interventionist, increase the pay of our health tech and hourly support staff, potentially add custodial staff, increase behavior support staff.
- Jon P. - Requested that the Finance Committee runs the numbers (5 yr projection)
- PSD is expecting there will be a revised budget in January.
- MSCS Board - Review/Approve these additional revisions to the budget at the regular January Board business meeting if ready.
- Beau B. - Recognized the board's unanimous support for the course of action suggested by Liv.

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#### **D. Closing, 3:55 p.m.**

##### D1. List Assigned Action Items

AI: Mary - Finance Committee provide updated budget prior to January board meeting

AI: Mary - Finance Committee provide 5 yr projections prior to January board meeting

AI: Liv - Provide job description for Development Coordinator

AI: Beau - Add budget approval to January board meeting

##### D2. Call for Final Comments

D3. Board Meeting Adjourned at 4:08 p.m.