

Mountain Sage Community School

Board Meeting Minutes

Date: February 25, 2020, 6:00-8:30 p.m.

Location: Mountain Sage Community School

Mountain Sage Community School Board of Directors

2310 East Prospect Rd. Suite A, Fort Collins, CO 80525 * Phone 970-568-5456 * Fax 970-797-1202

February 25, 2020 * Regular Meeting

A. Opening, 6:00 p.m.

A1. Call to Order

Eric Richardson called the meeting to order at 6:05 p.m.

A2. Attendance & Introductions

- Present: Melinda Kerst, Mary Wolf, Eric Richardson, Bryan Kimbell, Liv Helmericks, Michael Ludolf (teacher rep)
- Late: Beau Bump
- Absent: Jon Pointer
- Guests: Rachael Sudhalter, Glory Walters

A3. Our Mission: [Cultivating the Creative Mind](#)

A4. Public Comment (3 minutes per person, Limit 20 minutes total)

B. Preliminary Matters, 6:15 p.m.

B1. Approve Minutes from Prior Meeting ([1/28](#))

MOTION: Beau moved to approve the minutes with adjustment of , Melinda seconded

VOTE: Unanimously approved.

B2. Call for Late Additions to Agenda

B3. Approve Meeting Agenda

MOTION: Mary moved to approve the agenda, Bryan seconded

VOTE: Unanimously approved.

C. Board Education, 6:20 p.m.

C1. Presenter: Melinda Kerst

Topic: Impact of Adverse Childhood Experiences (ACEs)

C2. Next Month Presenter: Mary Wolf

Topic: Budget

D. Regular Business, 6:30 p.m.

D1. Consent Agenda (Confirm Consent Designation)

D1.1 Policy Review (i.e. no discussion, if item is pulled, move to bottom of D):

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D1.1.1 School Policies:

Eric: All policies were move to D4.5

D2. [Review Strategic Plan](#)

D2.1 From 1/28/20 Mtg.: Review and discuss plan in greater detail with dates in mind. Also discuss creating a sub-committee to keep tabs on the strategic plan and track progress. Assign a board member.

Beau & Bryan: Does not seem like a sub-committee is necessary. Bryan: If we are reporting from our committee updates on how we are making progress towards strategic plans that would seem sufficient.

Each area leader should provide updates on whether each

Should we have a deeper check-in on some interval during the year.

AI: Eric - Create a document containing the strategic plan elements for board members to add their comments to which will be linked into next month's agenda.

AI: All Board Members - For each board member responsible for strategic areas in the strategic plan review and report on progress as comments within the document that Eric will create.

D3. School Director's Report

D3.1 School Safety

Liv: An area that has been requiring a lot of time and attention recently.

D3.2 Organizational Development

Liv: Ironing out use of administrative staff and challenges related to space.

Liv: Creating a scheduling school sub-committee with some of the staff.

D3.3 Alliance for Public Waldorf Membership

Visited last Thursday, toured school with Nancy Sexton, discussed the membership process. 7 of 50 Alliance schools have completed the self-study process (12-18mo). Once a self-study is completed the Alliance will visit, review, and decide on a schools membership level. Working with the private school organization ASNA on what is required to be considered a public Waldorf school. Still exploring if and when it might make sense to undertake this process.

June - Joint Conference in Chicago celebrating 100 Years of Waldorf.

<https://www.waldorfeducation.org/waldorf100/2020-waldorf100-conference>

Eric: Board took a 15 minute break at 7:15pm

D4. Committee Updates

D4.1 Finance Committee Update ([report](#))

D4.2 Facilities Committee Update Update

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Bryan: Moving forward working with John Emmerling. Drafting an agreement for professional consulting services.

D4.3 School Accountability Committee Update

Liv: No meeting since previous board meeting. Next meeting on March 11th.

D4.4 Board Logistics Committee Update ([report](#))

AI: Melinda - Send link to Survey Monkey results

D4.4.1 Board Candidate Interest: Rachael Sudhalter has submitted pre-reqs

Eric: Bryan will be on this year's election ballot. Other candidates?

Mary: Recommend leaving the "election spots" open until our April board meeting. No objections.

AI: All Board Members - Review Candidate Information prior to April meeting.

D4.5 School Policy Discussion: [IGF-R](#), [IJOA](#), [IJOA-R](#), [KEC](#), [KEF](#), [KEF-E](#), [KJ-R](#)

Eric: Recommendation to follow recommendation for KEF-E (adopt KEC-E language). Move forward and replace text.

Policies to be reviewed during board working session on 3/

D5. Items of the Month (from [Board calendar](#))

D5.1 - Feb - First Draft of Budget - will do in March

D5.2 - Feb - Summarize Parent and Faculty Survey Results

D5.3 - Feb - Director Evaluation feedback solicited ([Survey](#)) and collected from faculty, board, admin staff, PSD contacts, special volunteers, and director's mentor.

D5.3.1 Board vote to approve Survey pursuant to [Director Evaluation Process](#).

MOTION: Beau moved to approve the Director Evaluation Process, Bryan seconded

VOTE: Unanimously approved.

D5.4 - Feb - Town Hall Meeting - Feedback?

Low attendance.

Brian: Could we build engagement through outreach such as soliciting questions ahead of time? Eric: More promotion of the event.

D5.5 - Mar - Policy review check-in: where are we, what's left

D5.6 - Mar - Director Evaluation -- survey results shared with Board.

D5.7 - Mar - Final budget review and approval by the board

D5.8 - Mar - Director Evaluation -- Executive Session Conversation.

D5.9 - Mar - Colorado League of Charter Schools Conference

D6. Scheduling Matters

D7. Miscellaneous

D7.1 Vote to either fill or not fill the board position vacated by Hillary Mizia.

MOTION: Beau moved to approve that we do not appoint a replacement (to remain open to be filled at a later date), seconded by Mary

VOTE: Unanimously approved.

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D7.2 Executive Session - Student Privacy and Security Discussion

C.R.S. 24-6-402(d) - security; C.R.S. 24-6-402(h) - student

Vote (2/3+) to enter into executive session; electronically recorded.

Votes to enter into executive session: Mary, Melinda, Eric, Beau, Bryan

Into executive session at: 8:27pm

Out of executive session at: 9:25pm

E. Closing, 8:20 p.m.

E1. List Assigned Action Items

E2. Review [Upcoming School Calendar Events](#), Board Member Attendance

E3. Call for Final Comments

E4. Move to Adjourn

Board meeting adjourned at 9:30 p.m.

E5. Closing Verse:

Steadfast I stand in existence.

With certainty I tread life's path.

Love I cherish in the depths of my being.

Hope I place in every deed.

Confidence I place in every thought.

These five guide me through existence.

These five guide me to the goal.