

Mountain Sage Community School

Board Meeting Agenda

Date: May 26, 2020, 6:00-8:30 p.m.

Location: Google Meet - meet.google.com/yur-toir-tot

Mountain Sage Community School Board of Directors

Web Conference - Details Below

May 26, 2020 * Regular Meeting Minutes

Conferencing Details

For those using their phone **Google Meet** is a different application than Google Hangouts Meeting ID/URL: meet.google.com/yur-toir-tot

Phone Numbers

(US)+1 347-916-6540

PIN: 520 096 741#

Please mute your phone or other device while not speaking.

A. Opening, 6:00 p.m.

A1. Call to Order

Beau Bump called the meeting to order at 6: p.m.

A2. Attendance & Introductions - Welcome new Board members!

- Present: Beau Bump, Melinda Kerst, Mary Wolf, Eric Richardson, Jon Pointer, Bryan Kimbell, Rachael Sudhalter, Liv Helmericks, Michael Ludolf (teacher rep)
- Late:
- Absent:
- Guests:

A3. Our Mission: [Cultivating the Creative Mind](#)

A4. Public Comment (3 minutes per person, Limit 20 minutes total)

B. Preliminary Matters, 6:14 p.m.

B1. Approve Minutes from Prior Regular Board Meeting ([4/28](#))

MOTION: Beau B moved to approve the minutes, Rachael S. seconded.

VOTE: Unanimously approved.

B2. Call for Late Additions to Agenda

B3. Approve Meeting Agenda

MOTION: Beau B. moved to approve the agenda, Bryan K. seconded.

VOTE: Unanimously approved.

Mountain Sage Community School

Board Meeting Agenda

Date: May 26, 2020, 6:00-8:30 p.m.

Location: Google Meet - meet.google.com/yur-toir-tot

C. Board Education, 6:16 p.m.

C1. Presenter: Beau Bump

Topic: Epistemology and Decision-Making

D. Regular Business, 6:26 p.m.

D1. Consent Agenda (Confirm Consent Designation)

D1.1 Policy Review (i.e. no discussion, if item pulled move to bottom of D):

D4.6.1 - School Policies: [IGF-R](#), [IJOA](#), [IJOA-R](#), [KEC](#), [KJ-R](#)

D4.6.2 - Board Policies: [EL2.5](#), [GP3.2](#), [GP3.3](#), [GP3.8](#), [GP3.10](#), [GP3.11](#),
[BPR4.1](#), [BPR4.2](#), [BPR4.3](#), [BPR4.4](#), [BPR4.5](#), [ADD4.6](#), [ADD4.7](#), [ADD4.8](#),
[ADD4.9](#)

MOTION: Beau B. moved to approve the school and board policies decisions on the consent agenda, Mary W. seconded.

VOTE: Unanimously approved.

D2. [Review Strategic Plan](#)

D3. School Director's Report

D3.1 - Planning for the 2020/2021 school year: Staff survey (sent 5/15, due 5/27), parent survey (sent 5/19, due 6/5), planning meeting May 29th, PSD timeline, communication to families, and more.

- PSD meeting June 9th, expect more information following that
- Looking at different models. Factoring in safety, ease to families, and a multitude of other factors.
- It will be difficult to accommodate Everyone as there is a wide range of opinions/preferences.
- Send a letter to school families this week (existing and incoming).
- Look at things at the district and state level and hopefully have a better idea by the end of June.
- Question by Liv: Role of board over the summer related to planning.
 - Beau B.: If Liv has thoughts or requests please let us know as we are all willing to help.
 - Liv H.: Seems like a good idea for the Board to get an update around the anticipated model for this upcoming year before it is sent out to the community.
 - Jon P.: Greatly sympathize with the challenge of planning this upcoming year. If we can help in some way, considering budget alternatives, etc.

Mountain Sage Community School

Board Meeting Agenda

Date: May 26, 2020, 6:00-8:30 p.m.

Location: Google Meet - meet.google.com/yur-toir-tot

- Liv H.: This is reminiscent of the process when we first opened the school. So much is changing that it is a lot like starting a new school, but now we have a supportive community. We've done it once, we can do it again...even better.
- **AI:** All board members - complete the survey, have middle schoolers take the survey.
- Question: Should we be planning to have meetings this summer due to the dynamic nature of things?
 - Beau B.: We have options and flexibility. Though typically summer is a downtime, we may want to consider planning to have meetings regularly (each month).
 - Additional Meetings this summer:
 - 4 - 6:30pm meeting times.
 - June retreat, a check-in later in June (6/30), one in July (7/21).
 - **AI:** Eric - Add meetings on the calendar

D3.2 - Hiring freeze

D3.3 - General update: 2019/2020 year-end wrap-up, professional development, staff transitions, summer learning, connecting with new families, etc.

- Unfortunately due to current circumstances the school isn't sending staff anywhere for training.
- Staff had a closing circle last Friday, though this summer the school will be more active than usual.
- Typical home visits and methods for integrating new families are having to adapt.
- Doing what we can to try and support families.

D3.4 - [Enrollment policies changes proposal](#)

- **AI:** Eric - Need to check the School and Board policies to see if a policy update is required, but general agreement that the suggestions make sense for clarity and to match circumstances they have seen. - due by Retreat.

Board took at short break, 7:30 - 7:38pm

D4. Committee Updates - 7:38pm

D4.1 - Finance Committee Update ([Report](#))

D4.1.1 - Budget

- For adjusted budget estimating a 10% drop in PPR. The District needed a submitted budget even though they cannot yet provide updated PPR numbers. We may not have updated PPR until mid-June.
- Enrollment - originally planned for 315, now using 301.
- State will have a 21% decrease in capital construction
- Hiring freeze - impact at least 4 positions.
- Bus purchases put on hold (funds held for that purpose).

Mountain Sage Community School

Board Meeting Agenda

Date: May 26, 2020, 6:00-8:30 p.m.

Location: Google Meet - meet.google.com/yur-toir-tot

- Jon P.: Thankful that the Fundraising Committee found a way to adjust the budget so that we come in slightly under, and that we have reserves to manage if things are worse than expected. Would like

MOTION: Mary W: moved to approve the amended budget, Jon P. seconded.

VOTE: Unanimously approved.

D4.2 - Facilities Committee Update ([Report](#))

- First impressions are that the Facilities Committee have really liked working with John Emmerling.

D4.3 - School Accountability Committee Update

D4.4 - Board Logistics Committee Update ([Report](#))

Melinda: Thankful to Mary for her work on the election.

D4.5 - Policy Discussion

D4.5.1 - Board Policies: [BPR4.0](#), [ADD4.10](#), [ADD4.11](#)

- Beau B. - Perhaps just a title change referring to Open Meetings compliance, or potentially just a guidance document instead of a policy.
- **AI:** Beau - Look at policy ADD4.10 and make suggestions in June
- Board agrees that ADD4.11 does not belong as a board policy.
 - **AI:** Eric - Put on next board meeting consent agenda to be deprecated.

D4.5.2 - Review cycle of district policies

- **AI:** Beau - Include incorporate district policy discussion

D4.5.3 - School Policies: [JS](#)

- **AI:** Liv - Update JS with language that addressed e-mail.
- **AI:** Eric - Follow up with Jon regarding School policies he is working on (FE and FEAA)

D5. Items of the Month (from [Board calendar](#))

D5.1 - Board Policy GP 3.7 - Public review of [2019-2020 Board expenditures](#), and establish its projected costs of governance for the next fiscal year.

- Eric: We have been operating on a very lean and responsible budget. In the future we might still want to consider productivity tools to aid with task tracking, policy tracking, etc, but with current circumstances it seems prudent to wait.
- **AI:** Beau - Put board budget discussion on the June retreat agenda.

D5.2 - Provide Newly Elected Board Members with Onboarding Materials

D5.3 - Review of Year, Lessons Learned and Training (ADD TO RETREAT AGENDA)

D5.4 - June Board Retreat

D5.7.1 - Date, Time, and Location -- still TBD due to persistent facilities closures

Mountain Sage Community School

Board Meeting Agenda

Date: May 26, 2020, 6:00-8:30 p.m.

Location: Google Meet - meet.google.com/yur-toir-tot

- Primrose is going to have their own event on August 8 (the date we had previously considered for our August retreat), and Tamisag is also not available on that date.
- **AI:** Beau - Work with Melinda over the next week on potential scheduling of June retreat.

D6. Scheduling Matters

D7. Miscellaneous

- Jon P. - Suggested that if Eric pre-populates committee reports (to link them into the agenda) that he include some kind of indicator in the report that it is not yet complete (leave the date the same as before, potentially include "DRAFT" at the top).

E. Closing, 8:20 p.m.

E1. List Assigned Action Items

E2. Review [Upcoming School Calendar Events](#), Board Member Attendance

E3. Call for Final Comments

E4. **Beau Bump adjourned the meeting at 8:30 p.m.**

E5. Closing Verse:

Steadfast I stand in existence.

With certainty I tread life's path.

Love I cherish in the depths of my being.

Hope I place in every deed.

Confidence I place in every thought.

These five guide me through existence.

These five guide me to the goal.