



Board Business Meeting Minutes

Date: October 27, 2020, 6:00-8:30 p.m.

A. Opening, 6:00 p.m.

A1. Call to Order

Beau Bump called the meeting to order at 6:10 p.m. (once some technical issues were resolved)

A2. Attendance & Introductions

- Present: Beau Bump, Liv Helmericks, Melinda Kerst, Eric Richardson, Rachael Sudhalter, Mary Wolf
- Late: Bryan Kimbell (due to technical issues)
- Absent: Jon Pointer (excused)
- Guests: None

A3. Our Mission: [Cultivating the Creative Mind](#)

Melinda K. read our school mission.

A4. Public Comment (3 minutes per person, Limit 20 minutes total)

B. Preliminary Matters, 6:15 p.m.

B1. Approve Minutes from Prior Board Meetings ([9/22](#), [10/6](#))

MOTION: Eric R. moved to approve the minutes, Mary W. seconded.

VOTE: Unanimously approved.

B2. Call for Late Additions to Agenda

B3. Approve Meeting Agenda

MOTION: Beau B. moved to approve the agenda, Melinda K. seconded.

VOTE: Unanimously approved.

C. Board Education

C1. Presenter: Rachael Sudhalter

Topic: The Four Temperaments

C2. Next Month Presenter: Eric Richardson

Topic: Primer on the Whole-School Sustainability Framework

D. Regular Business, 6:30 p.m.

D1. Consent Agenda (Confirm Consent Designation)

D1.1 Policy Review (i.e. no discussion, if item pulled move to bottom of D):

D1.1.1 - School Policies: [CF](#), [DKC](#), [DN](#)

MOTION: Beau B. moved to approve the school policies on the consent agenda,
Bryan K. seconded.

VOTE: Unanimously approved.

D2. Review [Strategic Plan](#)

Eric: With circumstances being what they are, do we want to continue to keep fundraising efforts on the shelf?

Liv: Have talked about it with Hillary some. Want to keep in touch with people that have been involved in the past, though with all these competing priorities any kind of a significant fundraiser is not high on the list.

Beau: What is the appropriate tone for fundraising in the community. It doesn't feel like "right now" is the time, but "when" is a good question.

Mary: The Alliance is seeing pretty good success if they have a specific ask...a specific gap in funding, but most people are waiting until March for things in general.

Beau: What is the status of any funds raised so far? Liv: They are set aside for the purpose they were raised for, waiting until we can take action.

D3. School Director's Report

D3.1 - Start of 20/21 SY Preliminary Report

Liv: Met with Beau Friday, 10/16, as a check-in around goals and performance, but much of the meeting had to be around current circumstances. There is a lot of pressure from all directions, a lot of strong feelings on both sides of these issues. It was helpful to talk through it.

We are now in Phase 2, supporting kids that need a little additional support (some 1-on-1 remote or on-site). Teachers with a need are submitting requests to our admin.

Other schools are in phase 3 whereas we decided to move to phase 2 instead. We knew this could result in some push-back and it has.

We are leaning heavily on information coming from the health department who we met with last week. We did a site visit and got good feedback and current guidance regarding

quartines and close contact. Schools that are doing temperature checks and screening at school seem to be stemming the issue. There may be phase roll-backs (things can always change), but it would most likely happen with businesses first before schools.

Moving forward with plans to make our classrooms hybrid. We may still be able to potentially move into phase 3 in the next quarter, though with cases rising dramatically and some schools having to quarantine we still feel we are in the right place. We are continuing to evaluate.

There are some positions we have hire for:

- Health Tech
- Full-time custodian
- Kindergarten Support & other teaching positions in question

We have test results now. Liv can bring information to the next meeting around test results.

Beau and Melinda: If there are things that the board can do outside of our regular meetings feel free to reach out to the board. We are ready to support the decision making process in whatever appropriate capacity helps.

D4. Committee Updates

D4.1 - Finance Committee Update ([report](#))

Liv: There is a grant we are applying for for remote learning due 10/30. Liv will need signatures from some of us.

D4.2 - Facilities Committee (Committee still on hold. No updates.¹)

D4.3 - School Accountability Committee Update

Melinda: Just sent out an e-mail to hold a SAC meeting prior to our next board meeting.

D4.4 - Board Logistics Committee Update ([report](#))

D4.4.1 - [Board members contact information](#) up-to-date?

Melinda: Hillary suggested that we have a board picture for next recruiting announcement. Melinda can take a screenshot of our meeting.

D4.5 - Policy Discussion

D4.5.1 - November - Reviewing School Policies: [FE](#), [FEA](#), [FEAA](#), [FEB](#)

D4.5.2 - Policy Review - Tracking when approved on consent agenda without material changes ([procedure](#)).

D4.5.3 - Title IX discussion - New Title IX Requirement: "All public schools, including charter schools, are required to comply with Title IX. New Title IX regulations recently enacted by the Department of Education require annual training for staff who are tasked with Title IX compliance activities. The Title IX

¹ Please see past Facilities Committee reports such as the [9/22 report](#) for more background information.

Coordinator and Investigator training programs are tailored to meet the mandated annual training requirements.

Bryan: Feel that the board will need to adopt a policy related to Title IX.

Need materials from League to help develop policy? Board member to take on? Bound by PSD's policy [AC](#).

Bryan believes there are some roles (at least two) that we need to identify and training is needed. Also believe we need to have information on our website.

D4.5.4 - [ECAF](#)², [ECF](#)

There were minor phrasing changes in ECF.

The board agrees to place both ECAF and ECF on the consent agenda for next month.

D5. Items of the Month (from [Board calendar](#))

D5.1 - Oct - Current year budget revisions and count day results discussion - Board/Finance Committee, Director

D5.2 - Oct - Policy review check-in: where are we, are we on pace? - Logistics

D5.3 - Nov - Director mid-year check-in with Board

D5.4 - Nov - Approve calendar for upcoming Calendar year

D6. Scheduling Matters

D7. Miscellaneous

D7.1 - Beau to miss Nov meeting -- will coordinate with Rachael to run Nov meeting

E. Closing, 8:30 p.m.

E1. List Assigned Action Items

- **AI:** Liv - Bring information around testing results to next board meeting.
- **AI:** Bryan - Can summarize what he thinks might be our Title IX requirements and bring to our next meeting.
- **AI:** Eric - Check with Colorado League of Charter Schools to see if they have any recommendations about the inclusion of legal references or policy cross-references similar to PSD's policies.

E2. Review [Upcoming School Calendar Events](#), Board Member Attendance

E3. Call for Final Comments

² Should the policy be renamed to match PSD's "ELECTRONIC MONITORING AND SURVEILLANCE"? Also should we be adding legal references similar to PSD's policy?

- Bryan Kimbell and another parent offered to create some desks for some kids who are lacking a good study space. If there is someone who has a need feel free to spread the word to your teachers or other parents.
- Liv - Has noticed that the District has begun to have in-person meetings again, mirroring the districts return to school. Would probably be a good idea for us as well.

E4. Move to Adjourn

Beau Bump adjourned the meeting at 8:44 p.m.

E5. Closing Verse:

*Steadfast I stand in existence.
With certainty I tread life's path.
Love I cherish in the depths of my being.
Hope I place in every deed.
Confidence I place in every thought.*

*These five guide me through existence.
These five guide me to the goal.*