

Board Business Meeting Minutes

February 23, 2021, 6:00-8:30 p.m.

A. Opening, 6:00 p.m.

A1. Call to Order

Beau B. called the meeting to order at 6:07 p.m.

A2. Attendance & Introductions

- Present: Beau Bump, Liv Helmericks, Melinda Kerst, Bryan Kimbell, Eric Richardson, Rachael Sudhalter, Mary Wolf
- Late: Nancy Sexton (faculty liaison)
- Absent: Jon Pointer
- Guests: Stephane Cosby (board candidate), Ashley Haas (board candidate)

A3. Our Mission: [Cultivating the Creative Mind](#)

Mary W. read our school Mission at 6:12 p.m.

A4. Public Comment (3 minutes per person, Limit 20 minutes total)

There was no public comment.

B. Preliminary Matters, 6:15 p.m.

B1. Approve Minutes from Prior Regular Board Meeting ([1/26](#))

MOTION: Mary W. moved to approve the minutes, Bryan K. seconded.

VOTE: Unanimously approved.

B2. Call for Late Additions to Agenda

B3. Approve Meeting Agenda

MOTION: Melinda K. moved to approve the agenda, Rachael S. seconded.

VOTE: Unanimously approved.

C. Board Education

C1. Presenter: Bryan Kimbell

Topic: Conversation on [Aristotle's Ethical Theory](#) in the Waldorf curriculum

C2. Next Month Presenter: Beau Bump

Topic: TBD

D. Regular Business, 6:30 p.m.

D1. Consent Agenda (Confirm Consent Designation)

D1.1 Policy Review (i.e. no discussion, if item pulled move to bottom of D):

D1.1.2 - Board Policies: [EL2.2](#), [EL2.3](#), [EL2.4](#)

MOTION: Beau B. moved to approve the policies on the consent agenda,
Eric R. seconded.

VOTE: Unanimously approved.

D2. Review [Strategic Plan](#)

D3. School Director's Report (6:43)

D3.1 CLCS Conference: <https://coloradoleague.org/page/2021conference>

Liv H.: This year is virtual. Will any board members be able to participate?

Melinda K: Planning to attend.

Beau B: Will potentially attend. Will reach out to Liv H.

AI: All board members email Liv by Thur, 2/25/2021 regarding attending.

D3.2 Current Phase 3 Updates

For some smaller 7th grade groups exploring combining groups.

Continuing to proceed in phase 3.

D3.3 Program Planning Update for 2021-2022

Planning towards a return towards a more typical in-person learning.

Plan to let Mountain Sage Virtual go next year to focus again on in-person learning.

Moving forward with a Homeschool Enrichment program.

D3.4 Staffing in 2021-2022

New full-time substitute Cary K. on staff now.

Focus on bolstering the admin team. Room and opportunity for growth in that realm.

Increasing student support and intervention resources. Better integrating support times so students aren't missing other things.

D3.5 [Proposed Calendar](#) for the 2021-2022 School Year

Nancy S.: Recommend a May 16th teacher work day, or potentially mid-April.

Liv H.: Best to align with PSD (May 16), particularly for parents with students in multiple schools.

Rachael S.: Like the continuation of Friday being the half-school faculty meeting day.

Break: 7:09 - 7:17pm j

D4. Committee Updates

D4.1 - Finance Committee Update ([report](#))

Bryan K.: PPR numbers are still changing. We may not get the final PPR until June which may require a special board meeting to approve the final budget.

D4.2 - Facilities Committee (Committee still on hold. No updates.¹)

Bryan K: We have 3 years left on our current lease including the current year.

Bryan K: Would like to see Ashley Haas join the facilities committee.

Liv H: Hillary and I are going to be meeting tomorrow with the neighboring church about potential facility utilization possibilities.

D4.3 - School Accountability Committee Update ([report](#))

Eric: News on standardized testing?

Liv H: Hoping for clarity by the end of February.

D4.4 - Logistics Committee Update ([report](#))

D4.4.1 - Treasurer resignation and vote on new Treasurer

MOTION: Beau B. moved to approve the appointment of Bryan Kimbell to the position of Treasurer.

Eric R. seconded.

VOTE: Unanimously approved.

D4.4.2 - Appointment of new Board member discussion

Following Stephane Cosby's Q&A session at the previous board meeting.

MOTION: Mary W. moved to appoint Stephane Cosby to the position of board member at large.

Bryan K. seconded.

VOTE: Unanimously approved.

As for whether the Board holds an election for Stephane and prospective board members this year:

- With the appointment of Stephane Cosby to the board, the board composition is now 5 elected and 4 appointed members meeting charter requirements of at least 51% elected.
- Appointing a board member before an election allows more time for a transfer of knowledge and transition with outgoing board members.
- Because the three board members ending their terms this year were all appointed we have the option to appoint or elect additional members once their terms are complete. However, we cannot appoint additional board members before that time.
- The advantage of holding elections this year is that board members Melinda K. and Mary W. who are completing their terms this year have

¹ Please see past Facilities Committee reports such as the [9/22 report](#) for more background information.

run the election process in the past. Running an election this year, while not required, would allow for cross-training for the process and tools.

D4.4.3 - Board Member Candidate Ashley Haas - Q&A

The Board appreciates Ashley Haas' interest in joining the board and enjoyed getting to know Ashley better during the Q&A session. Ashley's expertise could be a very helpful addition to the facilities committee.

D4.4.4 - Fundraiser discussion

Ashley Haas: Some ideas that may not require as much time to implement:

Customized covid masks with dragon design

Mountain Sage T-Shirts

What about an online store?

Nancy: That would be great. Something for us to look into.

Liv: Hillary, Amanda, Nancy could have a discussion.

Mary W. - One t-shirt fundraiser vendor:

<https://www.customink.com/fundraising>

Ashley H: Also www.bonfire.com, mask fundraiser www.abcfundraising.com.

Nancy S: In line with our mission and vision we like to work with local vendors.

D4.5 - Policy Discussion

D4.5.1 - PSD Policy Updates (through 1/26/2021):

D4.5.1.1 - Revision to the PSD IDEA Grant Narrative to Include Contracted Services for Charter Schools

D4.5.1.2 - **PSD Resolution** in Support of the Colorado Department of Education Suspending CMAS Testing for the 2020-2021 School Year

D4.5.1.3 - Board Policy EL 2.0, General Executive Limitations

D4.5.2 - February - Reviewing Board Policies: [EL2.5](#), [EL2.6](#), [EL2.7](#)

D5. Items of the Month (from [Board calendar](#))

D5.1 - Jan - Secure locations for Board retreats

D5.2 - Feb - Town Hall Meeting, February 9th, 2021

D5.2.1 - Feedback and discussion for next year

Nancy S: What about doing the Town Hall meeting virtually other years?

Beau B.: Discussion around the Town Hall format and as well as a reflection on school events and communications in general would be a good topic for the June retreat.

D5.3 - Feb - First Draft of Budget

D5.4 - Feb - Director Evaluation feedback solicited and collected

D5.5 - Mar - Policy review check-in: where are we, what's left

D5.6 - Mar - Final budget review and approval by the board

D5.7 - Mar - Director Evaluation - Feedback Collection & Review

D5.8 - Mar - Director Evaluation - Executive session of the board

D5.9 - Mar - Director Evaluation - Board President and School Director (after Ex Session)

D6. Scheduling Matters

D7. Miscellaneous

E. Closing, 8:30 p.m.

E1. List Assigned Action Items

E2. Review [Upcoming School Calendar Events](#), Board Member Attendance

E3. Call for Final Comments

E4. Move to Adjourn

Beau B. adjourned the meeting at 8:39 p.m.

E5. Closing Verse:

*Steadfast I stand in existence.
With certainty I tread life's path.
Love I cherish in the depths of my being.
Hope I place in every deed.
Confidence I place in every thought.*

*These five guide me through existence.
These five guide me to the goal.*