

Board Business Meeting Minutes

March 23, 2021, 6:00-8:30 p.m.

A. Opening, 6:00 p.m.

A1. Call to Order

Beau B. called the meeting to order at 6:05 p.m.

A2. Attendance & Introductions

- Present: Beau Bump, Bryan Kimbell, Eric Richardson, Jon Pointer, Liv Helmericks, Mary Wolf, Melinda Kerst, Rachael Sudhalter, Stephane Cosby
- Late: Nancy Sexton (faculty liaison)
- Absent:
- Guests: Ashley Haas (board candidate)

A3. Our Mission: [Cultivating the Creative Mind](#)

Director Wolf read our school Mission at 6:06 p.m.

A4. Public Comment (3 minutes per person, Limit 20 minutes total)

There were no public comments.

B. Preliminary Matters, 6:15 p.m.

B1. Approve Minutes from Prior Regular Board Meeting ([2/23](#))

MOTION: Eric R. moved to approve the minutes, Jon P. seconded.

VOTE: Unanimously approved.

B2. Call for Late Additions to Agenda

There were no changes to the agenda.

B3. Approve Meeting Agenda

MOTION: Bryan K. moved to approve the agenda, Melinda K. seconded.

VOTE: Unanimously approved.

C. Board Education, 6:08 p.m.

C1. Presenter: Beau Bump

Topic: [Report from CLCS Conference, MSCS Lens](#)

C2. Next Month Presenter: None

Topic:

D. Regular Business, 6:23 p.m.

D1. Consent Agenda (Confirm Consent Designation)

D1.1 Policy Review (i.e. no discussion, if item pulled move to bottom of D):

D1.1.2 - Board Policies: [EL2.5](#), [EL2.6](#), [EL2.7](#)

MOTION: Stephane C. moved to approve the policies on the consent Agenda, Rachael S. seconded.

VOTE: Unanimously approved.

D2. Review [Strategic Plan](#)

D3. School Director's Report

- Staffing
 - Transition in the Head Custodian role.
- Planning
 - World Cafe event in April to reflect and discuss long-term ideas.
 - Exploring options to lease additional space.
 - Playground planning - High-use critical space for our school. Considering ways to potentially take it further. Last year was focused on a safety reboot.
- COVID
 - Staff returning post-vaccination which is great as a return to normalcy.
 - Standardized Testing
 - Polis signed our requested waiver for testing, now at the Federal level.
 - Staff is still doing training for testing as we do not have an answer yet.
 - Bryan K: Think we need some proactive communication around our intent for the return to in-school learning, particularly after developments such as new guidelines by the CDC.
- Fundraiser
 - Fun and community engagement.
 - Garden fundraiser.
 - Ashley Haas, Hillary Mizia, and Marna Widom working on it.

Board recessed at 7:15 p.m.

Board reconvened at 7:20 p.m.

D4. Committee Updates

D4.1 - Finance Committee Update ([report](#))

Nancy: What is the payment schedule for student fees?

Bryan: A number of options but the full amount is due by the beginning of May.

Nancy: Would it make sense to move up the due date or payment plan start date?

Something like August to April instead of September to May.

Liv: Our payment plans are tied to the rhythm of the school and fiscal year.

D4.2 - Facilities Committee (Committee still on hold. No updates.¹)

AI: Jon P - Plan to have a phone call with committee members and interested parties in the next month.

Liv: Hillary Mizia should be involved in that.

Ashley H. reiterated interest.

D4.3 - School Accountability Committee Update ([report](#))

D4.4 - Logistics Committee Update ([report](#))

Bryan K. suggested perhaps rooftop of FCMOD for 6.6.21 retreat

Beau B.: Do we feel like we are set up for a smooth transition to Rachael S. when Melinda's board term comes to an end.

Melinda: Have been documented processes and month-by-month tasks.

Stephane: If additional assistance is needed she would be happy to be a 2nd on Logistics.

AI: Melinda - Will set up a meeting with Rachael and Stephane to go over transition details for Logistics.

Beau B.: Schedule for the election.

AI: Melinda K. - Mary and Melinda to work with Rachael and Stephane on the election for cross-training. Will be sending out information in the Beat in April.

Survey: The board agreed to forego the board survey this year.

D4.5 - Policy Discussion

D4.5.1 - PSD Policy Updates (through 2/23/2021):

D4.5.1.1 - 2/9 meeting - reviewed board policy EL2.4 Financial Planning and Budgeting.

D4.5.1.2 - 2/9 meeting - resolution - Feb. as PSD Black History Month.

D4.5.1.3 - 2/9 meeting - considering change to BSR 4.0 so Superintendent is not the sole contact.

D4.5.1.4 - 2/23 meeting - Legislative subcommittee met to discuss 26 upcoming bills.

D4.5.2 - April Reviewing Board Policies: [EL2.8](#), [EL2.9](#), [GP3.0](#)

D5. Items of the Month (from [Board calendar](#))

D5.1 - Mar - Policy review check-in: where are we, what's left

We are on track to have all policies reviewed on schedule.

¹ Please see past Facilities Committee reports such as the [9/22 report](#) for more background information.

- D5.2 - Mar - Final budget review and approval by the board
- D5.3 - Mar - Director Evaluation - Feedback Collection & Review
- D5.4 - Mar - Director Evaluation - Executive session of the board
- D5.5 - Mar - Director Evaluation - Board President and School Director (after Ex Session)
- D5.6 - Apr - Complete review of policies and governing documents
- D5.7 - Apr - Approved budget submitted to PSD by Deadline
- D5.8 - Apr - Director Evaluation - School Director submits AI Performance Reflection and Goals to Board. Board approves or discusses needed revisions by the Director.
- D5.9 - Apr - Last Meeting for potential board members to attend before May election
- D5.10 - Apr - Review Board Member Onboarding Materials and Make Necessary Changes
- D5.11 - Apr - Submit School UIP to CDE - **Now due October 15th.**
- D5.12 - Apr - Prep for May work session & meeting, incorporate retreat items in mind
- D5.13 - Apr - GP 3.7 - Each April, the Board will publicly review its expenditures and establish its projected costs of governance for the next fiscal year.

D6. Scheduling Matters

- D6.1 - May meeting in person?

D7. Miscellaneous

Move to Adjourn

Bryan K moved to adjourn. Jon P. seconded.

The regular board meeting was adjourned at 7:56pm

The regular board meeting was adjourned to move to executive session.

E. Executive Session, 8:00 p.m.

- E1. Executive Session per C.R.S. 24-6-402(4)(f) - Personnel Matters - School Director Evaluation
(*approval by 2/3rds majority required to resolve into executive session²*)

Director Beau B. moved that the Board enter executive session for the reason identified as E1.

Director Jon Pointer seconded the motion.

The voting was as follows:

Voting AYE: Directors Bump, Cosby, Kerst, Kimbell, Pointer, Richardson, Sudhalter, Wolf

Voting NO: None

Absent: None

Motion unanimously approved

Executive session E1 began at 7:58 p.m.

Motion to end executive session by Beau B. Jon P. seconded.

² <https://law.justia.com/codes/colorado/2016/title-24/administration/article-6/part-4/section-24-6-402/>

Executive session E1 ended at 8:41 p.m.

F. Closing, 8:30 p.m.

F1. Review Assigned Action Items

F2. Review [Upcoming School Calendar Events](#), Board Member Attendance

F3. Call for Final Comments

F4. Move to Adjourn

Beau B. adjourned the meeting at 8:44 p.m.

F5. Closing Verse:

*Steadfast I stand in existence.
With certainty I tread life's path.
Love I cherish in the depths of my being.
Hope I place in every deed.
Confidence I place in every thought.*

*These five guide me through existence.
These five guide me to the goal.*