

Board Business Meeting Minutes

April 27, 2021, 6:00-8:30 p.m.

A. Opening, 6:00 p.m.

A1. Call to Order

Beau B. called the meeting to order at 6:03 p.m.

A2. Attendance & Introductions

- Present: Beau Bump, Bryan Kimbell, Eric Richardson, Liv Helmericks, Mary Wolf, Melinda Kerst, Nancy Sexton (faculty liaison), Rachael Sudhalter, Stephane Cosby, Jon Pointer, Amanda Griffith (business manager)
- Late:
- Absent:
- Guests: Ashley Haas (board candidate)

A3. Our Mission: [Cultivating the Creative Mind](#)

Director Kerst read our school Mission at 6:04 p.m.

A4. Public Comment (3 minutes per person, Limit 20 minutes total)

There were no public comments.

B. Preliminary Matters, 6:15 p.m.

B1. Approve Minutes from Prior Regular Board Meeting ([3/23](#))

MOTION: Beau B. moved to approve the minutes, Mary W. seconded.

VOTE: Unanimously approved.

B2. Call for Late Additions to Agenda

There were no changes to the agenda.

B3. Approve Meeting Agenda

MOTION: Beau B. moved to approve the agenda, Jon P. seconded.

VOTE: Unanimously approved.

C. Board Education, 6:07 p.m.

C1. Waldorf 100 Short Film (1 of 3) <https://vimeo.com/212587716>

C2. Next Month Presenters: Jon, Mary, Melinda

Topic: Reflections by our Outgoing Board Members

D. Regular Business, 6:30 p.m.

D1. Consent Agenda (Confirm Consent Designation)

D1.1 Policy Review (i.e. no discussion, if item pulled move to bottom of D):

D1.1.2 - Board Policies: [EL2.8](#), [EL2.9](#), [GP3.0](#)

MOTION: Jon P. moved to approve the policies on the consent Agenda, Mary W. seconded.

VOTE: Unanimously approved.

D2. Review [Strategic Plan](#)

D3. School Director's Report

- Educational Program
- Organizational Development & Hiring
 - Today we are nearly maxed out in terms of room, so long-term facilities will factor in.
 - Potential new organization positions
 - Strategic Initiatives Manager - expanded from communications
 - Administrative Assistant
- Current projects and happenings
 - K-5 and support staff - [Colorado READ Act](#) training
 - Hiring for performing arts position
- 20-21 Wrap up, Summer training, 21-22 Kick off
 - My Reflection

Break at 7:10pm

Resume at 7:15pm

D4. Committee Updates

D4.1 - Finance Committee Update ([report](#))

D4.1.1 Budget discussion

MOTION: Jon P. moved to approve the preliminary budget as presented, Mary W. seconded.

VOTE: Unanimously approved.

D4.1.2 Administration salary & structural adjustments

AI: Bryan K - Work with the Finance Committee and place item on next month's agenda for any proposed adjustment for administrative salary on 2021-22 budget.

AI: Bryan K - 2020-21 Amended budget approval on agenda.

Jon P. - Very impressed by the work by Amanda and Liv on the budget. The supporting detail included in comments and additional tabs show the tremendous thoughtful attention and planning.

D4.2 - Facilities Committee ([report](#))

D4.3 - School Accountability Committee Update ([report](#))

D4.4 - Logistics Committee Update ([report](#))

D4.4.1 - Board training through CLCS

AI: Mary - Go into Election Buddy to check Melinda's set up

Beau B. - Discuss in next meeting additional parties that would be invited.

D4.5 - Policy Discussion

D4.5.1 - PSD Policy Updates (through 3/27/2021): [Summary](#)

D4.5.2 - May Board Policy Review: None

D4.5.3 - August Board Policy Review: [IC/ICA-20-21](#)

D4.5.4 - September Policy Review: [GDQB](#), [GDQD](#), [IGA](#), [IGD](#)

D5. Items of the Month (from [Board calendar](#))

D5.1 - Apr - Complete review of policies and governing documents

D5.2 - Apr - Approved budget submitted to PSD by Deadline

D5.3 - Apr - Director Evaluation - School Director submits AI Performance Reflection and Goals to Board. Board approves or discusses needed revisions by the Director.

D5.4 - Apr - Last Meeting for potential board members to attend before May election

D5.5 - Apr - Review Board Member Onboarding Materials and Make Necessary Changes

D5.6 - Apr - Prep for May work session & meeting, incorporate retreat items in mind

D5.6.1 -- Draft retreat agenda linked [here](#)

D5.6.2 -- Retreat attendees discussion

D5.6 - Apr - [GP 3.7](#) - Each April, the Board will publicly review its expenditures and establish its projected costs of governance for the next fiscal year.

D5.7 - May - Review of Year, Lessons Learned and Training

D5.8 - May - Conduct Election for Board Members during the second week of May

D5.9 - May - Provide Newly Elected Board Members with Onboarding Materials

D6. Scheduling Matters

D7. Miscellaneous

D7.1 - Board Governance/Expenditures and 2021-22 Projections

The Board reviewed expenditures and the proposed 2021-22 budget for the board. Discussion was brief as the board budget is relatively small.

Beau, Bryan

D7.2 - Draft [2021-22 Board Meeting Rotation and Dates](#)

AI: Eric - Include on May agenda

D7.3 - Option for Executive Session if budget discussion gets into areas of individual salaries (Executive Session per C.R.S. 24-6-402(4)(f) - Personnel Matters)

E. Closing, 8:30 p.m.

E1. Review Action Items

E2. Review [Upcoming School Calendar Events](#), Board Member Attendance

E3. Call for Final Comments

- Future board meetings - virtual, in-person, or hybrid? Due to technology Liv recommends not doing hybrid.
- Liv - Great job on the garden fundraiser.

E4. Move to Adjourn

Beau B. adjourned the meeting at 8:44 p.m.

E5. Closing Verse:

*Steadfast I stand in existence.
With certainty I tread life's path.
Love I cherish in the depths of my being.
Hope I place in every deed.
Confidence I place in every thought.*

*These five guide me through existence.
These five guide me to the goal.*