

## Board Business Meeting Minutes

August 24, 2021, 6:00-8:30 p.m.

### Location

Mountain Sage Community School  
2310 East Prospect Road, Suite A, Fort Collins, CO 80525

### A. Opening, 6:00 p.m.

A1. Call to Order

**Beau B. called the meeting to order at 6:01 p.m.**

A2. Attendance & Introductions

- Present: Beau Bump, Stephane Cosby, Ashley Haas, Liv Helmericks, Bryan Kimbell, Eric Richardson, Nancy Sexton (faculty liaison), Rachael Sudhalter
- Late:
- Absent:
- Guests:

A3. Our Mission: [Cultivating the Creative Mind](#)

**Nancy Sexton read our school Mission.**

A4. Public Comment (3 minutes per person, Limit 20 minutes total)

**No public comments.**

### B. Preliminary Matters, 6:15 p.m.

B1. Approve Minutes from Prior Board Meeting ([6/22](#))

**MOTION:** Director Eric R. moved to approve the minutes, Beau B. seconded.

**VOTE:** Unanimously approved.

B2. Call for Late Additions to Agenda

**There were no changes to the agenda.**

B3. Approve Meeting Agenda

**MOTION:** Director Beau B. moved to approve the agenda, Bryan K. seconded.

**VOTE:** Unanimously approved.

### C. Board Education

C1. No board education topic for August

C2. Board members sign up: [2021-22 Board Meeting Rotation and Dates](#)

C3. Next Board meeting presenter: Stephane?

**D. Regular Business, 6:30 p.m.**

D1. Consent Agenda (Confirm Consent Designation)

**There were no items on the consent agenda.**

D2. Review [Strategic Plan](#)

Succession of roles:

- Stephane C. cross-training for Secretary role.
- Board Members Ashley Haas and Beau Bump to meet to discuss succession.

D3. School Director's Report

D3.1 Staff Development Week and Opening Days

- The school staff, teachers, and students are all engaged in an enormous re-orientation to in-school learning.
- Things are so different that the staff members that joined last year feel like it's their first year. The whole process of integrating new people is essential.
- Creating opportunities to grow and also integrate people into our community is an ongoing cycle that will always be important and ongoing.
- Even with the return to in-person learning we are still in the middle of something that is more stressful for people.

D3.2 Reflections on the Board Retreat and Board Needs in 2021-22

D3.3 Health and Safety

- New superintendent has reached out to the charter schools with discussions around covid.
- Business park traffic is really heavy. What would the implication of expansion in the current location be? The building next door may change things, with potentially more room or different flow. Bike racks have been full so maybe we can add more to encourage bike-to-school freeing up traffic.

D3.4 Policy IC/ICA

Policy [IC/ICA-20-21](#) was in effect for the 2020-21 school year with a built-in expiration. Now out of date the policy will be archived. PSD adopted a district-wide policy [IC/ICA](#) effective August 10, 2021.

D3.5 Project Updates:

Liv H. - The playground submission has been approved by the State. The construction will begin soon and the team is excited to get started. An email was received by the State

about the modular. We are anticipating an approval and hoping to move forward on that soon.

#### D4. Committee Updates

D4.1 - Finance Committee Update ([report](#))

Committee Chair: Bryan Kimball - Treasurer

D4.2 - Facilities Committee ([report](#))

Committee Chair: Ashley Haas

D4.3 - School Accountability Committee Update ([report](#))

Committee Chair: Rachael Sudhalter

D4.4 - Logistics Committee Update ([report](#))

Committee Chair: Rachael Sudhalter

D4.4.1 - Board assessment review ([report](#))

D4.5 - Policy Discussion

D4.5.1 - PSD Policy Updates (through 5/25/2021): [Summary](#)

D4.5.2 - August Board Policy Review: [IC/ICA-20-21](#) - replaced by PSD policy

D4.5.3 - September Policy Review: [GDQB](#), [GDQD](#), [IGA](#), [IGD](#)

D5. Items of the Month (from [Board calendar](#)) -- Discuss revisions

D5.1 - Aug - August Retreat

D5.2 - Aug - Annual Board Member Agreements

D5.3 - Sep - Welcome letter to school community - President

D5.4 - Sep - First draft of audit to PSD on meeting agenda - Business Manager/Director

D5.5 - Sep - Review School Performance Framework & results from spring CMAS - Dir.

D5.6 - Sep - Determine open number of board seats for election - Logistics

D6. Scheduling Matters

D6.1 - Colorado League of Charter Schools [2021 Leadership Conference](#): Monday, October 11, 2021 9am - 3pm

- All sessions will be recorded and can be viewed afterwards. No board members will be attending in-person.

D7. Miscellaneous

#### **E. Closing, 8:30 p.m.**

E1. Review Action Items

E2. Review [Upcoming School Calendar Events](#), Board Member Attendance

E3. Call for Final Comments

E4. Move to Adjourn

**Beau B. adjourned the meeting at 8:38 p.m.**

E5. Closing Verse:

*Steadfast I stand in existence.  
With certainty I tread life's path.  
Love I cherish in the depths of my being.  
Hope I place in every deed.  
Confidence I place in every thought.*

*These five guide me through existence.  
These five guide me to the goal.*