

Board Business Meeting Minutes

April 26, 2022, 6:00-8:30 p.m.

Location

Mountain Sage Community School
2310 East Prospect Road, Suite A, Fort Collins, CO 80525

A. Opening, 6:00 p.m.

A1. Call to Order

President Beau Bump called the meeting to order at 6:05 p.m.

A2. Attendance & Introductions

- Present: Beau Bump, Stephane Cosby, Ashley Haas, Liv Helmericks, Bryan Kimbell, Jen Rault, Eric Richardson, Nancy Sexton (Faculty Support/liaison), Rachael Sudhalter, Chris West, Amanda Griffith (Business Manager)
- Late:
- Absent:
- Guests: MacKenzie Mushel (PSD Educator, MSCS parent, prospective board member)

A3. Our Mission: [Cultivating the Creative Mind](#)

Director Cosby read our school Mission.

A4. Public Comment (3 minutes per person, Limit 20 minutes total)

B. Preliminary Matters, 6:15 p.m.

B1. Approve Minutes from Prior Board Meeting ([4/12](#))

MOTION: Director Haas moved to approve the minutes. Director Cosby seconded.

VOTE: Unanimously approved.

B2. Call for Late Additions to Agenda

Item D3.1.1 - Amended 2021-22 Budget review and approval was added to the agenda.

B3. Approve Meeting Agenda

MOTION: Director Bump moved to approve the agenda. Director Haas seconded.

VOTE: Unanimously approved.

C. Board Education, 6:20 p.m.

C1. Next month's presenter: Eric Richardson

C1.1. Topic: Tools: Google Docs Security

D. Regular Business, 6:30 p.m.

D1. Consent Agenda (Confirm Consent Designation)

D1.1 Policy Review (i.e. no discussion, if item pulled move to bottom of D):

D1.1.1 - Board Policy Review: [GP3.9](#), [GP3.10](#)

MOTION: Director Richardson moved to approve the policies on the Consent Agenda.
Director Bump seconded.

VOTE: Unanimously approved.

D2. School Director's [Report](#)

D2.1 - Beau and Ashley to raise issue of process in next meeting with Liv

D3. Committee Updates

D3.1 - Finance Committee Update ([report](#))

D3.1.1 - Amended 2021-22 Budget review and approval

MOTION: Director Haas moved to approve the 2021-22 Amended budget.
Director Kimbell seconded.

VOTE: Unanimously approved.

D3.1.2 - 2022-23 Budget review and approval

MOTION: Director Haas moved to approve the 2022-23 Budget. Director
Sudhalter seconded.

VOTE: Unanimously approved.

AI: Bryan K - Add language to the Finance Committee responsibilities to address
a periodic review of all pay scales.

D3.2 - Facilities Committee ([report](#))

D3.3 - School Accountability Committee Update ([report](#))

D3.4 - Logistics Committee Update ([report](#))

D3.4.1 - Election results

Congratulations to our newly elected board members Jen Rault, Chris West and
returning board members Ashley Haas and Stephane Cosby.

D3.4.2 - Officer transitions

MOTION: Director Kimball moved to approve that officer position appointments during the [2/22 meeting](#) will go into effect starting in May for this year. Director Sudhalter seconded.

VOTE: Unanimously approved.

D3.5 - Fund Development Committee

D3.6 - Policy Discussion

D3.6.1 - PSD Policy Updates: [Summary](#)

D3.6.2 - May School Policy Review: [IGF](#), [IGF-R](#), [IHA](#), [IJ](#)

The revised policies were read publicly during the meeting and will be placed on the consent agenda of the next board meeting.

D3.6.3 - Continuing Disclosure Policy Concerning Municipal Securities - [Policy Review](#)

AI: Ashley H. - put on May meeting agenda

A member of the Building Corp board will be a member of the 7 Lakes Business Park association.

D3.6.4 - Policy pulled from consent agenda: [GP3.7](#), [GP3.11](#)

AI: Ashley H. - Add GP3.7 and GP3.11 policies to the May business meeting agenda.

D4. Scheduling Matters

D4.1 - Items of the Month (see [Board calendar](#))

D4.1.1 - Policy review check-in

D4.1.2 - School Director Evaluation

D4.1.3 - Draft (Board) budget review

AI: Ashley H. - Move to the May board business meeting, include in May agenda.

D4.2 - Review [Upcoming School Calendar Events](#), Board Member Attendance

D5. Miscellaneous

D5.1 - 2022-23 Board Rotation Meetings and Dates ([draft](#))

AI: Ashley H. - Add to the June retreat agenda.

AI: Rachael S. - Investigate legal requirements of SAC, present findings at next meeting.

E. Executive Session, 8:00 p.m.

E1. Executive Session per C.R.S. 24-6-402(4)(f) - Personnel Matters - [School Director Evaluation](#)
(approval by 2/3rds majority required to resolve into executive session¹)

MOTION: Director Bryan K. moved to enter into Executive Session for the School Director Evaluation (Executive Session per C.R.S. 24-6-402(4)(f) - Personnel Matters). Director Cosby seconded the motion to enter Executive Session.

VOTE:

Roll Call: Beau Bump, Eric Richardson, Ashley Haas, Rachael Sudhalter, Stephane Cosby, Christopher West, Jen Rault, and Bryan Kimbell

Yay: Beau Bump, Eric Richardson, Ashley Haas, Rachael Sudhalter, Stephane Cosby, Christopher West, Jen Rault, and Bryan Kimbell

Nay: None

Executive Session entered at 8:19 pm.

MOTION: Director Beau Bump moved to exit the Executive Session for the School Director Evaluation (Executive Session per C.R.S. 24-6-402(4)(f) - Personnel Matters). Director Jen Rault seconded the motion to exit Executive Session.

VOTE:

Roll Call: Beau Bump, Eric Richardson, Ashley Haas, Rachael Sudhalter, Stephane Cosby, Christopher West, Jen Rault, and Bryan Kimbell

Yay: Beau Bump, Eric Richardson, Ashley Haas, Rachael Sudhalter, Stephane Cosby, Christopher West, Jen Rault, and Bryan Kimbell

Nay: None

President Bump adjourned the executive session at 9:33 p.m.

AI: Beau B. and Ashley H. - Send an e-mail from the board to the survey recipients.

F. Closing, 8:30 p.m.

E1. Review Action Items

E2. Call for Final Comments

E3. Move to Adjourn

President Bump adjourned the meeting at 9:41 p.m.

¹ <https://law.justia.com/codes/colorado/2016/title-24/administration/article-6/part-4/section-24-6-402/>

E4. Closing Verse:

*May wisdom shine through me
May love glow within me
May strength permeate me
That in me may arise
A helper of humanity
A servant of goodness
Selfless and true*