Mountain Sage Community School
Cultivating the Creative Mind.

Board Business Meeting Agenda
May 24, 2022, 6:00-8:30 p.m.

<u>**Location**</u>
Mountain Sage Community School
2310 East Prospect Road, Suite A, Fort Collins, CO 80525

<u>**A. Opening**</u>, **6:00 p.m.**

A1. Call to Order
President Ashely Haas called the meeting to order at 6:12 p.m.

A2. Attendance & Introductions
- Present:
  - Ashley Haas
  - Bryan Kimbell
  - Jen Rault
  - Eric Richardson
- Late:
  - Chris West
- Absent:
  - Beau Bump - Expected
  - Stephane Cosby
  - Rachael Sudhalter
  - Liv Helmericks
  - Nancy Sexton (Faculty Support/liaison)
- Guests:
  - MacKenzie Mushel (PSD Educator, MSCS parent, prospective board member)

A3. Our Mission: <u>Cultivating the Creative Mind</u>
Director Kimbell read our school Mission.

A4. Public Comment (3 minutes per person, Limit 20 minutes total)
There was no public comment.

<u>**B. Preliminary Matters**</u>, **6:15 p.m.**

B1. Approve Minutes from Prior Board Meeting (4/26)
MOTION: Director Haas moved to approve the minutes. Director Richardson seconded.
VOTE: Unanimously approved.

B2. Call for Late Additions to Agenda

Added June Retreat and 8th grade graduation to section D.

B3. Approve Meeting Agenda
MOTION: Director Rault moved to approve the agenda. Director West seconded.
VOTE: Unanimously approved.

C. Board Education, 6:20 p.m.

C1. This month's presenter: Eric Richardson
          C1.1. Topic: Tools: Google Docs Security

D. Regular Business, 6:30 p.m.

D1. Consent Agenda (Confirm Consent Designation)
          D1.1 Policy Review (i.e. no discussion, if item pulled move to bottom of D):
                    D1.1.1 - School Policy Review: IGF, IGF-R, IHA, IJ
                    D1.1.2 - Board Policy Review: GP3.7, GP3.11
MOTION: Director Richardson moved to approve the consent agenda. Director Kimbell
seconded.
VOTE: Unanimously approved.

D2. School Director's Report
Eric R. - Would like to know if we are keeping metrics year over year about employee retention
and hiring. Also would like to know if we are having exit interviews with staff that leave?

Chris W. - Would like to know if any parents in the community are ever included as parent reps in
hiring committees for the hiring process? Who is on the hiring committee and does it rotate?

D3. Committee Updates
          D3.1 - Finance Committee Update (report)
                    D3.1.1 - Board Budget

          Ashley H.: It seems like we need more convenient payment options and more direct
          simple communications/reminders for parents that have not paid.

          This was echoed by several board members and guest MacKenzie Mushel.

          Chris W.: Perhaps we can have a gifting option with those being posted in a visible way
          that helps people feel good about the contributions.

          D3.2 - Facilities Committee (report)

D3.3 - School Accountability Committee Update (report)

D3.4 - Logistics Committee Update (report)

D3.5 - Fund Development Committee

D3.6 - Policy Discussion

      D3.6.1 - Continuing Disclosure Policy Concerning Municipal Securities - Policy
      MOTION: Director Haas moved to approve the Disclosure Policy. Director Kimbell seconded.
      VOTE: Unanimously approved.

      AI: Stephane Cosby - Need to formalize a location in the Mountain Sage policies for the newly adopted policy "Continuing Disclosure Policy Concerning Municipal Securities".

      D3.6.2 - PSD Policy Updates: Summary
      Eric R: Why is PSD so behind on publishing their meeting minutes?

D4. Scheduling Matters

      D4.1 - Items of the Month (see Board calendar)
            D4.1.1 - School Director Evaluation

      D4.2 - Review Upcoming School Calendar Events, Board Member Attendance
            D4.2.1 - 8th Grade Graduation

      D4.3 - June Retreat Update

F. Closing, 8:30 p.m.

E1. Review Action Items
AI: Rachael S. - Investigate legal requirements of SAC, present findings at next meeting.

E2. Call for Final Comments

E3. Move to Adjourn
President Haas. adjourned the meeting at 8:30 p.m.

E4. Closing Verse:

      May wisdom shine through me
      May love glow within me
      May strength permeate me

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That in me may arise
A helper of humanity
A servant of goodness
Selfless and true