

## Board Business Meeting Minutes

October 24, 2022, 6:00-8:30 p.m.

### Location

Mountain Sage Community School  
2310 East Prospect Road, Suite A, Fort Collins, CO 80525

### A. Opening, 6:00 p.m.

#### A1. Call to Order

**President Ashely Haas called the meeting to order at 6:06 p.m.**

#### A2. Attendance & Introductions

- Present:
  - Chris West
  - Jen Rault
  - Eric Richardson
  - Rachael Sudhalter
  - Liv Helmericks
  - Ashley Haas
  - Bryan Kimbell
  - Stephane Cosby
  - Nancy Sexton (Faculty Support/liaison)
- Guests:
  - MacKenzie Mushel (PSD Educator, MSCS parent, prospective board member)
  - Peter Ewers (Architect)
  - Kurt Connolly (Owners Rep)
  - Ann Ormsby (Architect)
  - Clyde Wood (Parent)
  - Kendra George (Anser Advisory)
  - Damien Andrews (Parent)
  - Ryan Korb (Parent)
  - Erica Jones (Parent)

#### A3. Our Mission: [Cultivating the Creative Mind](#)

**Director Richardson read our school Mission.**

#### A4. Public Comment (3 minutes per person, Limit 20 minutes total)

### B. Preliminary Matters - 6:12 p.m.

B1. Approve Minutes from Prior Board Meeting ([9/27](#))

**MOTION:** Director Richardson moved to approve the minutes. Director Sudhalter seconded.

**VOTE:** Unanimously approved.

B2. Call for Late Additions to Agenda

*Nancy Sexton: I understood that we were going to approve the new meeting dates for the remainder of the year. Should we add that item?*

*Director Haas: Yes, we will add that.*

*Director Haas: all items under regular business under D are supposed to be under E.*

B3. Approve Meeting Agenda with above alterations

**MOTION:** Director Rault moved to approve the agenda. Director Haas seconded.

**VOTE:** Unanimously approved.

### **C. Facilities Update - 6:30 p.m. - 7:30 p.m.**

C1. Presentation from Ewers Architecture

C1.1 [Possible Plan \(scheme D, phase 1\)](#)

C1.2 [Timeline](#)  Mtn Sage Timeline 5-2-22.docx

### **D. Board Education - [2022-23 Board Meeting Rotation and Dates](#), 7:45 p.m.**

D1. Governing For Greatness book - [Chapter 2, Eric Richardson](#)

D1.1 - Please read the chapter and [bylaws](#) prior to the meeting. Come prepared to discuss and/or ask questions.

**AI:** follow-up on requirements for board service; specifically membership in the MSCS community in the year *preceding* board membership.

### **E. Regular Business, 8:00 p.m.**

E1. [School Director's Report](#)

*Liv: Would like to acknowledge G&T education, there are significant efforts to address this need in student community*

**AI:** Read charter/contract before work session

E2. Committee Updates

E2.1 - Finance Committee Update ([report](#))

E2.2 - Facilities Committee ([report](#))

*Ashley: Will we be expecting to see the architect on a monthly basis going forward?*

*Chris: Not sure at this time, will keep you informed as this develops.*

E2.3 - School Accountability Committee Update (Meeting dates for 2022/23 School Year are 9/19, 11/14, 2/13, 4/24) - No Update, next meeting 11/14

E2.4 - Governance Committee Update ([report](#))

*Rachael: There will be an open Governance meeting on Monday 10/31 @ 8:30, posted on the website*

E2.4.1 - [Mackenzie Muschel](#) interview

E2.5 - Policy Discussion

E2.5.1 - PSD Policy Updates (through 8/15/2022): [Summary](#)

E2.5.2 - Any needed policy discussion will be done at the Work Session on 11/7.

E3. Items of the Month ([from Board calendar](#))

E3.1 - Oct - Submit School UIP to CDE - Completed

E3.2 - Oct - Current year budget revisions and count day results discussion

E3.3 - Oct - Title IX Training - schedule training for all board members - none scheduled for board members at this time.

E3.4 - Nov - President & Director mid-year check in

E4. Scheduling/Miscellaneous Items

E4.1 - Working Session planned for November 7th from 6p-8p for progress on renewal submission.

E4.2 - [Colorado League of Charter School Town Halls](#), Fridays at 9am - 9/16, 11/11, 1/20, 3/17, 5/26

E4.3 - [Colorado Charter Schools Annual Conference](#) - February 28 - March 1 at the Westin in Westminster

E4.4 - [Alliance for Public Waldorf Education Conference](#) - January 13th - 15th

E4.5 - Vote on change of [schedule](#) for Board Meetings (regular and working sessions) from Tuesdays to Mondays.

**MOTION:** Director Sudhalter moved to approve the scheduling change for Board Meetings.

Director Bryan seconded.

**VOTE:** Unanimously approved.

**F. Special Business, 9:00 p.m.**

F1. Executive Session to discuss School Director salary (Executive Session per C.R.S. 24-6-402(4)(f) - Personnel Matters)

**MOTION:** Director Haas moved to enter into Executive Session for the School Director Salary (Executive Session per C.R.S. 24-6-402(4)(f) - Personnel Matters). Director Cosby seconded the motion to enter Executive Session.

**VOTE:**

**Roll Call:** Eric Richardson, Ashley Haas, Rachael Sudhalter, Stephane Cosby, Christopher West, Jen Rault, and Bryan Kimbell,

**Yay:** Eric Richardson, Ashley Haas, Rachael Sudhalter, Stephane Cosby, Christopher West, Jen Rault, and Bryan Kimbell

**Nay:** None

Executive Session entered at 9:07 pm.

**Guest:** Liv Helmericks

**MOTION:** Director Haas moved to exit the Executive Session for the School Director salary (Executive Session per C.R.S. 24-6-402(4)(f) - Personnel Matters). Director Rault seconded the motion to exit Executive Session.

**VOTE:**

**Roll Call:** Eric Richardson, Ashley Haas, Rachael Sudhalter, Stephane Cosby, Christopher West, Jen Rault, and Bryan Kimbell

**Yay:** Eric Richardson, Ashley Haas, Rachael Sudhalter, Stephane Cosby, Christopher West, Jen Rault, and Bryan Kimbell

**Nay:** None

**Motion passed:** 7-0

President Haas adjourned the executive session at 9:20 p.m.

**MOTION:** Director Bryan K. moved to adjust Director Helmerick's contract to retroactively reflect cost of living changes.

Director Ashley H. seconded.

**VOTE:** Unanimously approved.

**G. Closing, 9:20 p.m.**

G1. Review Action Items

G2. Review [Upcoming School Calendar Events](#), Board Member Attendance

G3. Call for Final Comments

G4. Move to Adjourn

G5. Closing Verse:

*Steadfast I stand in existence.  
With certainty I tread life's path.  
Love I cherish in the depths of my being.  
Hope I place in every deed.  
Confidence I place in every thought.  
These five guide me through existence.  
These five guide me to the goal.*