

Board Working Session & Business Meeting Minutes

November 15, 2022, 6:00-8:30 p.m

Location

Mountain Sage Community School
2310 East Prospect Road, Suite A, Fort Collins, CO 80525

WORKING SESSION, 6:00 p.m. - 7:00 p.m.

A. PSD Contract Submission Items

- A1. Policies - Waivers and Facilities Policy updates - Policy [FEB](#) & [FEG](#)
- A2. Board Proposed Revisions to [Bylaws](#) - Pending attorney review and PSD Board Approval
- A3. Review Facility update to PSD
- A4. Review other changes to the contract submission

BREAK, 7:50 p.m. - 8:00 p.m.

BUSINESS MEETING: 8:03 p.m - 8:30 p.m.

A. Opening, 8:03 p.m.

A1. Call to Order

Vice President Rachael Sudhalter called the meeting to order at 8:03 p.m.

A2. Attendance & Introductions

- Present:
 - Chris West
 - Jen Rault
 - Eric Richardson
 - Rachael Sudhalter
 - Bryan Kimbell
 - Liv Helmericks
- Late:
- Absent:
 - Ashley Haas
 - Stephane Cosby
 - Nancy Sexton (Faculty Support/liaison)
- Guests:

- None

A3. Our Mission: [Cultivating the Creative Mind](#)

Director Kimbell read our school Mission.

A4. Public Comment (3 minutes per person, Limit 20 minutes total)

There was no public comment.

B. Preliminary Matters, 7:20 p.m.

B1. Approve Minutes from Prior Board Meeting ([10/24](#))

MOTION: Director Kimbell moved to approve the minutes. Director Rault seconded.

VOTE: Unanimously approved.

B2. Call for Late Additions to Agenda

School Director Liv Helmericks requested that agenda item C1 be postponed to the December 5th meeting.

B3. Approve Meeting Agenda

MOTION: Director Rault moved to approve the agenda. Director Sudhalter seconded.

VOTE: Unanimously approved.

C. Board Education - [2022-23 Board Meeting Rotation and Dates](#), 7:30 p.m. - 7:45 p.m.

C1. (Postponed to December 5th meeting) [Governing For Greatness book - Chapter 4 - Financial Controls](#), Bryan K

D. Regular Business, 7:45 p.m. - 8:30 p.m.

D1. [School Director's Report](#)

AI: Liv H. - Grant public read permission to the report.

D2. Contract Submission Items

The draft submission for charter contract renewal was discussed. Preparations are in progress.

D3. [Strategic Planning - Touch base on progress.](#)

D4. Committee Updates:

D4.1 - Finance Committee Update ([report](#))

D4.2 - Facilities Committee ([report](#))

D4.3 - School Accountability Committee Update (Meeting dates for 2022/23 School Year are 9/19, 11/14, 2/13, 4/24) ([report](#))

D4.4 - Governance Committee Update ([report](#))

D4.5 - Policy Discussion

Updated language for policy FEB - ARCHITECT/ENGINEER/CONSTRUCTION MANAGER was read. Updated language emphasizes the ability to delegate the selection of architects.

D4.5.1 - PSD Policy Updates: [Summary](#)

D4.5.2 - Discuss policy review process in December or January board meeting

D5. Upcoming Items ([from Board calendar](#))

D5.1 - Nov - President & Director mid-year check-in

D5.2 - Dec - Thank you cards to faculty and staff

D5.3 - Dec - Review Parent and Faculty Survey and make necessary changes

AI: VP - to send a preview of the parent and faculty survey.

D5.3 - Dec - All new board members to complete training by end of year

D5.4 - Dec - Approve the calendar proposed by School Director for upcoming school year

D5.5 - December Board Member Agenda Items (preliminary)

D5.6.1 - Auditor Presentation to the board

D5.6.2 - Policy Review Discussion (work session)

There is not currently a work session planned for policy review. Policy review strategy to be discussed in the December board meeting.

AI: Ashley H. - Add policy review strategy discussion to December meeting.

D5.6.3 - CO FAML I insurance

D6. Scheduling/Miscellaneous Items

D6.1 - [Colorado League of Charter School Town Halls](#) - Fridays @ 9:00 am on 1/20, 3/17, 5/26

D6.2 - [Alliance for Public Waldorf Education Conference](#) - January 13th - 15th

D6.3 - [Colorado Charter Schools Annual Conference](#) - February 28th - March 1st at the Westin in Westminster

E. Closing, 8:56 p.m.

E1. Review Action Items

AI: Eric R. - Send a short summary of scenarios where Board Member terms can be atypical, such as a term extension.

E2. Review [Upcoming School Calendar Events](#), Board Member Attendance

E3. Call for Final Comments

E4. Move to Adjourn

Vice President Rachael Sudhalter adjourned the meeting at 8:56 p.m.

E5. Closing Verse:

*Steadfast I stand in existence.
With certainty I tread life's path.
Love I cherish in the depths of my being.
Hope I place in every deed.
Confidence I place in every thought.
These five guide me through existence.
These five guide me to the goal.*