

Board Business Meeting Minutes

December 5, 2022, 6:00-8:30 p.m

Location

Mountain Sage Community School
2310 East Prospect Road, Suite A, Fort Collins, CO 80525

BUSINESS MEETING: 6:00 p.m - 8:30 p.m.

A. Opening, 6:00 p.m.

A1. Call to Order

President Haas called the meeting to order at 6:10 p.m.

A2. Attendance & Introductions

- Present:
 - Chris West
 - Jen Rault
 - Eric Richardson
 - Bryan Kimbell
 - Ashley Haas
 - Nancy Sexton (Faculty Support/liaison)
 - Stephane Cosby
- Late:
- Absent:
 - Liv Helmericks
 - Rachael Sudhalter
- Guests:

A3. Our Mission: [Cultivating the Creative Mind](#)

Director Haas read our school Mission.

A4. Public Comment (3 minutes per person, Limit 20 minutes total)

There was no public comment.

B. Preliminary Matters, 6:15 p.m.

B1. Approve Minutes from Prior Board Meeting ([11/15](#))

MOTION: Director Cosby moved to approve the minutes. Director Kimbell seconded.

VOTE: Unanimously approved.

B2. Call for Late Additions to Agenda

Director Kimbell would like to add a discussion item prior to item D3.1.1 FAMILI vote.

D3.1.1 moved to D3.1.2, new item added to D3.1.1. Added a vote for the amended budget to D3.1.3 per the linked Finance Committee report.

B3. Approve Meeting Agenda

MOTION: Director Kimbell moved to approve the agenda. Director Rault seconded.

VOTE: Unanimously approved.

C. Board Education - [2022-23 Board Meeting Rotation and Dates](#), 6:25 p.m. - 6:45 p.m.

C1. [Governing For Greatness book - Chapter 4 - Financial Controls](#), Bryan K

D. Regular Business, 6:55 p.m. - 7:30 p.m.

D1. [School Director's Report](#)

D2. [Strategic Planning - Touch base on progress.](#)

Review strategic plan before January board meeting.

D3. Committee Updates:

D3.1 - Finance Committee Update ([report](#))

D3.1.1 - Discuss received staff feedback on CO FAMILI act

D3.1.2 - Board vote on CO FAMILI insurance waiver

MOTION: Director Haas moved to follow the recommendation of the Finance Committee recommendation to opt-out of the CO FAMILI Act.

Director Rault seconded.

VOTE: Unanimously approved.

AI: Send Board decision to the Admin team for submitting to the state government

D3.1.3 - Board vote on amended budget

MOTION: Director Richardson moved to approve the amended budget as presented.

Director Haas seconded.

VOTE: Unanimously approved.

AI: Follow up with finance committee for elaboration on snacks/lunch program, licenses, and furniture expenses.

D3.2 - Facilities Committee ([report](#))

We are at a crucial point to communicate with the community, this should be part of the Owner's rep roles and responsibilities, which need to be discussed in committee. Owner's rep should be meeting in-person monthly.

AI: Chris will meet with Hillary to delegate to Hillary the creation of the communication plan with the Owner's Rep.

AI: Each board member to email Chris comments/questions for the schematic plan options provided in the meeting.

AI: Ask Hillary to post the 1/9/2023 meeting to the school calendar, make note in the Beat for community/staff invitation to same

D3.3 - School Accountability Committee Update (Meeting dates for 2022/23 School Year are 9/19, 11/14, 2/13, 4/24) - No update in December

D3.4 - Governance Committee Update ([report](#))

D3.5 - Policy Discussion

D3.5.1 - PSD Policy Updates: [Summary](#)

D3.5.2 - Policy review discussion - how we move forward

D3.5.2.1 - Before the January meeting familiarize yourself with all of the "Delegated" policies. We will schedule a work session after the charter contract approval.

E4. Upcoming Items ([from Board calendar](#))

E4.1 - Dec - [Thank you cards to faculty and staff](#)- please get to Rachael by Dec 9th

E4.2 - Dec - All new board members to complete training by end of year

E4.3 - Jan - Approve the calendar proposed by School Director for upcoming school year

E4.4 - Jan - Strategic Plan Review - Mid-Yr Assessment - Schedule working session

E4.5 - Jan - Review School Director Evaluation Survey

E4.6 - Jan - Prepare for February Community Update

E4.7 - Jan - Send [Parent & Faculty](#) Survey to School Director to distribute

E4.8 - Jan - Secure location for board retreats

E4.9 - Jan - Review officer position changes for upcoming year & assign officers for cross training if applicable.

E5. Scheduling/Miscellaneous Items

E5.1 - [Colorado League of Charter School Town Halls](#) - Fridays @ 9:00 am on 1/20, 3/17, 5/26

E5.2 - [Alliance for Public Waldorf Education Conference](#) - January 13th - 15th

E5.3 - [Colorado Charter Schools Annual Conference](#) - February 28th - March 1st at the Westin in Westminster

F. Closing, 8:25 p.m.

F1. Review Action Items

AI: Verify availability of committee reports for public

F2. Review [Upcoming School Calendar Events](#), Board Member Attendance

F3. Call for Final Comments

F4. Move to Adjourn

President Haas adjourned the meeting at 9:40 p.m.

F5. Closing Verse:

Steadfast I stand in existence.

With certainty I tread life's path.

Love I cherish in the depths of my being.

Hope I place in every deed.

Confidence I place in every thought.

These five guide me through existence.

These five guide me to the goal.