

## Board Business Meeting Agenda

May 8, 2023, 6:00-9:00 p.m

### **Location**

Mountain Sage Community School  
2310 East Prospect Road, Suite A, Fort Collins, CO 80525

### **WORKING SESSION, 6:00 p.m. - 7:00 p.m.**

#### **A. Opening, 6:00 p.m.**

- A1. Welcome
- A2. Attendance

#### **B. Policy Review:**

- B1. Policy Discussion
  - B1.1 - May School Policy Review: [JFBA](#),
  - B1.2 - May Board Policy Review: [BPR4.4](#), [ADD4.6](#), [ADD4.7](#)

---

### **BREAK, 7:00 p.m. - 7:10 p.m.**

---

### **BUSINESS MEETING: 7:10 p.m - 9:00 p.m.**

#### **A. Opening, 7:10 p.m. (5 minutes)**

- A1. Call to Order
- A2. Attendance & Introductions
- A3. Our Mission: [Cultivating the Creative Mind](#)
- A4. Public Comment (3 minutes per person, Limit 20 minutes total)  
[Policy ADD 4.8 - Public Participation in Board Meetings / Board Guest](#)

#### **B. Preliminary Matters, 7:15 p.m. (5 minutes)**

- B1. Approve Minutes from Prior Board Meeting ([4/24](#))
- B2. Call for Late Additions to Agenda
- B3. Approve Meeting Agenda

#### **C. Board Education - [2022-23 Board Meeting Rotation and Dates](#), 7:20 p.m.**

C1. Topic 10 - Board Development (Chis West)

**D. Regular Business, 7:30 p.m. - 8:20 p.m.**

D1. Consent Agenda (Confirm Consent Designation) (5 minutes)

D1.1 Policy Review (i.e. no discussion, if item pulled move to bottom of D):

D1.1.1 - School Policy Review: [KHC](#), [KJ](#), [KJ-R](#), [KNI](#), [JFBA](#)

KJ: Background check timeline changed from 3-year to annual.  
Background check provider name removed

D1.1.2 - Board Policy Review: [BPR4.4](#), [ADD4.8](#), [ADD4.9](#), [ADD4.10](#)

ADD4.9: Formatting adjusted to change order of bullet points, “chief executive” replaced with “school director”

ADD4.10: addition of sunshine law from colorado statutes.

D2. School Director’s Report - (Liv) - (10 minutes)

D3. June Retreat Planning

D3.1 - [Retreat Draft Agenda](#)

D3.1.1 - Board Self Evaluation - [Additional Questions to add to the current survey for review](#)

D3.1.2 - Additional items to review/update before the retreat:

D3.1.2.1 - [Draft Annual Communications Plan for Review](#)

D3.1.2.2 - [Review & update role and committee descriptions to add items from “Who does what game” from last retreat and metrics for dashboard.](#)

D3.1.2.3 - Update [Board contact info](#)

D4. Committee Updates: (5-6 minutes for each committee)

D4.1 - Finance Committee Update ([report](#)) (Bryan)

D4.2 - Facilities Committee ([report](#)) (Chris)

D4.3 - School Accountability Committee Update (Meeting dates for 2022/23 School Year are 9/19, 11/14, 3/6, 4/24) ([report](#)) (Chris)

D4.4 - Governance Committee Update ([report](#)) (Rachael)

D4.5 - Policy Discussion (Stephane)

D4.5.1 - PSD Policy Updates: [Summary](#)

D4.5.2 - Discuss items from working session

D5. Calendar Items ([from Board calendar](#)) - (Ashley) (5 minutes)

D5.1 - MAY:

- Provide Newly Elected Board Members with Onboarding Materials (Governance)
- Draft Meeting Rotation and Dates for next year (Board Secretary)

D5.2 - JUNE: Retreat

D5.3 - JULY - SUMMER

D5.4 - AUGUST

- Prep for the upcoming school year via the board calendar

D6. Scheduling/Miscellaneous Items (5 minutes)

D6.1 - [Colorado League of Charter School Town Halls](#) - Fridays @ 9:00 am on 5/26

**E. Executive Session, 8:20 p.m. (20 minutes)**

E1. Executive Session per C.R.S. 24-6-402(4)(f) - Personnel Matters - School Director Evaluation  
(approval by 2/3rds majority required to resolve into executive session<sup>1</sup>)

**F. Closing, 8:55 p.m. (5 minutes)**

F1. Review Action Items

F2. Review [Upcoming School Calendar Events](#), Board Member Attendance

F3. Call for Final Comments

F4. Move to Adjourn

F5. Closing Verse:

*Steadfast I stand in existence.  
With certainty I tread life's path.  
Love I cherish in the depths of my being.  
Hope I place in every deed.  
Confidence I place in every thought.  
These five guide me through existence.  
These five guide me to the goal.*

---

<sup>1</sup> <https://law.justia.com/codes/colorado/2016/title-24/administration/article-6/part-4/section-24-6-402/>