

Mountain Sage Community School Board of Directors

June Reflective Board Retreat Agenda

June 3, 2023, 10:00am - 4:00pm

Location - Primrose Studio, 4300 Michaud Ln, Fort Collins, CO 80521

A. Opening (10:00am)

- A1. Call to Order
- A2. Attendance & Introductions

B. Reflection and Discussion (10:30am)

- B1. Board Self-Evaluation (Rachael, Jenn, & Stephane)
 - a. High level overview of the survey

- B2. [Review updated job descriptions/committee descriptions](#) (Board)
 - a. Create SOPs next year for each committee and role.
 - i. [Board President](#) (Ashley)
 - ii. Vice President (Rachael)
 - iii. Secretary (Stephane)
 - iv. Treasurer (Bryan)
 - v. SAC Committee (Chris)
 - vi. Facilities Committee (Chis)
 - vii. Governance Committee (Jenn)
 - viii. Finance Committee (Bryan)

- B3. Review Board Succession Planning/Officer Positions (Ashley)
 - a. 23/24 year:
 - ix. All roles are filled - Bryan to continue as Treasurer (need replacement), Jen to step into the VP role.
 - x. Last year per current term - Ashley (President), Stephane (Secretary)
 - b. 24/25 year:
 - i. Need to fill President & Secretary roles
 - ii. Last year per current term - Chris & Jen
 - c. Annual Board Member Agreements (Stephane)

LUNCH BREAK, 12:00 p.m. - 12:30 p.m.

BUSINESS MEETING: 12:30 p.m - 3:30 p.m.

A. Opening, 12:30 p.m. (5 minutes)

- A1. Call to Order
- A2. Attendance & Introductions
- A3. Our Mission: [Cultivating the Creative Mind](#)
- A4. Public Comment (3 minutes per person, Limit 20 minutes total)
[Policy ADD 4.8 - Public Participation in Board Meetings / Board Guest](#)

B. Preliminary Matters, 12:40 p.m. (5 minutes)

- B1. Approve Minutes from Prior Board Meeting ([5/08](#))
- B2. Call for Late Additions to Agenda
- B3. Approve Meeting Agenda

C. Board Business Meeting - 12:45pm - 3:30pm

- C1. [Board Calendar](#) (Stephane)
- C2. [Meeting Rotation](#) (Stephane)
- C3. Update on 5/9 Staff Letter
 - a. Ad Hoc Committee Goals
 - b. Ad Hoc Committee Structure
 - c. Teacher Salaries

D. Executive Session, 3:30 p.m. (20 minutes)

- D1. Executive Session per C.R.S. 24-6-402(4)(f) - Personnel Matters
(*approval by 2/3rds majority required to resolve into executive session¹*)

E. September Retreat Items:

- E1. Notes/Agenda items - (All)

¹ <https://law.justia.com/codes/colorado/2016/title-24/administration/article-6/part-4/section-24-6-402/>

- a. Provide questions for consideration that could be included in the SAC survey about the board, how it's perceived, what they know, and recruitment. (Bryan)
 - b. Topic 9 - Academic Performance (McKenzie)
 - c. [Review Communication Plan](#) (Jen)
 - d. Strategic Plan
 - i. Review Progress for 2022/23 Year (Bryan & Chris)
 - ii. Update for 2023/24 Year (Board)
- E2. Metrics Dashboard (Ashley)
- a. [Review Board Onboarding Process](#) & Discuss Board Development for 23/24 (Ashley & Jen)
 - i. Review CO League of Charter School Board Development Training
 - ii. Waldorf 101 Training each year with Nancy

F. Closing 4:00pm

*Steadfast I stand in existence.
With certainty I tread life's path.
Love I cherish in the depths of my being.
Hope I place in every deed.
Confidence I place in every thought.
These five guide me through existence.
These five guide me to the goal.*