

Facilities Meeting Agenda

Thursday, August 31,, 2023 at 1:30 pm

Location- Zoom

Join Zoom Meeting

On Zoom unless otherwise stated: <https://us06web.zoom.us/j/9705685456>

Meeting ID: 970 568 5456

Meeting Name: mscsconnect

Meeting host: [Hillary Mizia](#)

Join Zoom Meeting:

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A. Opening,

A1. Call to Order

Attendance- Chris West (Facilities Chair), Liv Helmericks (MSCS Director), Bryan Kimbell (MSCS Board Treasurer) Hillary Mizia (Administrative Support Manager), Amanda Griffith (MSCS Business Manager), Jon Pointer (Community Member)

Absent:

Guest- Annah Moore (CCIM Vice President CBRE/ Advisory & Transaction Services)

_____ motioned to call to order, _____ seconded

A2. Public Comment (3 minutes per person, Limit 20 minutes total)

B. Preliminary Matters -

B1. Call for Late Additions to Agenda

B2. Approve Minutes from the last meeting

- **Facilities Committee Notes**

B3. Approve Meeting Agenda

Director _____ motioned to approved, _____ seconded

C. Regular Business

C1. Follow up from last meeting

C1.1 Update from Hillary: architecture design

C1.2 Update from Annah - any news from Wheaton? Any other potential properties

C1.3 Update from Amanda- We will miss you

C1.4. Update from Liv- Any news to share to the group

C2. New Business

C2.1: Meeting schedule? Monthly, bi-weekly, week? Does this schedule work for most?

C2.2: General Board Committee Meetings SOP  SOP board committee meetings

C2.3: Facilities Committee Chair Role Description (work in progress)

 MSCS Board Committee -Facilities Committee

D. Closing

G1. Review Action Items

AI:

AI:

AI:

G2. Call for Final Comments

G3. Next Meeting

Thursday, September ___@ 1:30 pm on Zoom

G4. Move to Adjourn

G5. Closing Verse:

*Steadfast I stand in existence.
With certainty I tread life's path.
Love I cherish in the depths of my being.
Hope I place in every deed.
Confidence I place in every thought.
These five guide me through existence.
These five guide me to the goal.*