

Mountain Sage Community School Board of Directors
September Reflective Board Retreat Agenda
September 9, 2023, 9:30am - 4:30pm

Location (In-Person Only) Primrose Studio, 4300 Michaud Ln, Fort Collins, CO 80521

A. Working Session Opening (9:30am)

- A1. Call to Order
- A2. Attendance & Introductions

B. Discussion (10:00am)

- B1. Check-In (20 minutes)
- B2. Board Member expectations & decorum discussion (Bryan)
- B3. Presentation on Nancy's **Waldorf 101** (5 minutes, MacKenzie)
- B4. [Check in on updated descriptions](#)
 - a. Reminder to create SOPs next year for each committee and role.
 - i. [Board President](#) (Bryan)
 - ii. [Vice President](#) (Jen)
 - iii. [Secretary](#) (Stephane) ([Secretary notes](#))
 - iv. [Treasurer](#) & [Finance Committee](#) (Bryan)
 - v. SAC Committee (Mackenzie)
 - vi. Facilities Committee (Chris)
 - vii. [Governance Committee](#) (Jen)
 - viii. Visioning Committee (Liv/Bryan)
 - 1. Update on member composition
 - 2. Scheduling next Vision Committee Meeting
 - 3. Upcoming Visioning Committee Tasks:
 - a. Organizational Structure Development
 - i. Assistant Director Role, other administrative roles
 - b. Succession planning, School Director
 - ix. [Alignment Committee](#) (Liv/ Board President/Faculty Liaison?)
- B5. [Strategic Plan 2023-2024](#) (Board President)
 - a. Review Progress for 2022/23 Year (Bryan & Chris)
 - b. Update for 2023/24 Year (Board)
 - c. Actionable items

LUNCH BREAK, 12:00 p.m. - 12:30 p.m.

RESUME DISCUSSION - 12:30 p.m.

- B6. [Metrics Dashboard](#) discussion

- B7. Points from parent/community letters requiring consensus on response
 - a. [Community Comments](#) from Jackie Thiel
 - i. [Response notes](#)
 - b. [Parent Agenda](#) Document from Erika Ashauer
 - i. [Response notes](#)

- B8. Review Board Succession Planning/Officer Positions (Jen)
 - a. 23/24 year:
 - i. President: Bryan (last year of Ashley's term)
VP: Jen
Secretary: Stephane (last year per current term)
Treasurer: Bryan (last year per current term)
 - b. 24/25 year:
 - i. Open President, Secretary, & Treasurer roles
 - ii. Last year per current elected term - Chris & Jen

- B9. Board Development (Jen)
 - a. [New training modules](#) from Colorado League of Charter Schools
 - b. Waldorf 101 training
 - c. Work with SAC to develop questions for survey:
 - i. Only changes are the 'timely' questions at the end.

- B10. [Board Calendar](#) (Stephane)
- B11. [Meeting Rotation](#) (Stephane)
- B12. Update [Board contact info](#)
- B13. [Draft Annual Communications Plan for Review](#)
 - a. Introduce for immediate implementation
 - b. Alignment with strategic plan

C. Closing 4:00 - 4:30 p.m.

- C1. Review Action Items
- C2. Review [Upcoming School Calendar Events](#), Board Member Attendance
- C3. Call for Final Comments
- C4. Move to Adjourn

*Steadfast I stand in existence.
With certainty I tread life's path.
Love I cherish in the depths of my being.
Hope I place in every deed.
Confidence I place in every thought.
These five guide me through existence.
These five guide me to the goal.*