

Board Business Meeting Agenda

November 27, 2023, 6:00-9:00 p.m

Location

Mountain Sage Community School
2310 East Prospect Road, Suite A, Fort Collins, CO 80525

WORKING SESSION, 6:00 p.m. - 7:00 p.m.

1. **Opening, 6:00 p.m.**
 - 1.1. Welcome
 - 1.2. Attendance

2. **Board Discussion**
 - 2.1. Strategic Planning session - follow up notes and transcribing
 - 2.2. Fundraising committee

3. **Recruitment**
 - 3.1. Follow up on the sign-ups at Harvest Festival
 - 3.1.1. Finance - Bryan
 - 3.1.2. Governance - Jen
 - 3.1.3. Community - Liv
 - 3.1.4. SAC - Liv
 - 3.1.5. General - Jen

4. **Policy Review:**
 - 4.1. Policy Discussion (Per [Board Meeting Rotation Spreadsheet](#))
 - 4.2. October School Policy Review discussion: [DDA](#) [DJA](#) [CECFA](#) [DJA](#) [DJB](#);
 - 4.3. Board Policy Review: [ADD4.6](#) [ADD4.7](#); [GP3.12](#) [EL2.1](#)
 - 4.4. December policies for review: [EL2.1](#) [EL2.2](#) [EL2.3](#); [DKC](#)

BREAK, 7:00 p.m. - 7:10 p.m.

BUSINESS MEETING: 7:10 p.m - 9:00 p.m.

1. **Opening, 7:10 p.m.** (5 minutes)
 - 1.1. Call to Order
 - 1.2. Attendance & Introductions
 - 1.3. Our Mission: [Cultivating the Creative Mind](#)

- 1.4. Public Comment (3 minutes per person, Limit 20 minutes total)
[Policy ADD 4.8 - Public Participation in Board Meetings / Board Guest](#)

2. **Preliminary Matters, 7:15 p.m.** (5 minutes)
 - 2.1. Approve Minutes from Prior Board Business Meeting ([10/23](#))
 - 2.2. Call for Late Additions to Agenda
 - 2.3. Approve Meeting Agenda

3. **New Business, 7:20-7:30 p.m.** (10 minutes)
 - 3.1. none

4. **Regular Business, 7:30 p.m. - 8:30 p.m.**
 - 4.1. School and Board Policy review
 - 4.1.1. Consent Agenda (i.e. no discussion, if item changed substantively, move to next meeting's agenda):
 - 4.1.1.1. School Policy Review: [DDA](#) [DJA](#) [CECFA](#) [DJA](#) [DJB](#)
 - 4.1.1.2. Board Policy Review:
 - 4.1.1.2.1. Proposed Changes: [ADD4.6](#), [ADD4.7](#);
 - 4.1.1.2.2. Proposed Changes: [GP3.12](#) - Bylaws of the Board of Directors - section 3.4 and 4.3 proposed changes will be read aloud
 - 4.1.1.2.3. From consent agenda: [EL2.1](#)
 - 4.1.2. PSD Policy Updates: [Summary](#)
 - 4.1.3. Discuss items from working session
 - 4.2. Committee Updates: (5-6 minutes for each committee)
 - 4.2.1. **Operational** [Report](#) - (Liv, Sara) - (10 minutes)
 - 4.2.2. **Finance** Committee Update ([report](#)) (Bryan)
 - 4.2.3. **Fundraising** Committee Facilities ([report](#)) (Chris?)
 - 4.2.4. **SAC** (School Accountability Committee) Update ([report](#)) (MacKenzie)
 - 4.2.5. **Governance** Committee Update ([report](#)) (Jen)
 - 4.2.5.1. Committee Meeting [SOP](#)
 - 4.2.6. **Visioning** Committee Update ([report](#)) (Bryan/Liv)
 - 4.2.7. **Alignment** committee status check ([report](#)) (Jen?)
 - 4.3. Calendar Items ([from Board calendar](#)) - (Steph) (10 minutes)
 - 4.3.1. NOVEMBER
 - 4.3.1.1. Approve amended budget
 - 4.3.2. DECEMBER
 - 4.3.2.1. Thank you cards to faculty and staff

- 4.3.2.2. Review Parent and Faculty Survey and make necessary changes
- 4.3.2.3. All new board members complete training by end of year
- 4.3.2.4. Approve calendar proposed by School Director for upcoming school year
- 4.3.2.5. Director Evaluation - AI Performance Survey review with School Director
- 4.3.2.6. Policies for December review: [GP3.12](#) [EL2.1](#) [DJA](#) [DJB](#)

4.4. Scheduling/Miscellaneous Items (5 minutes)

- 4.4.1. [Colorado League of Charter School Town Halls](#) - Fridays @ 9:00 am on 9/15, etc

5. Closing, 8:55 p.m. (5 minutes)

- 5.1. Review Action Items
- 5.2. Review [Upcoming School Calendar Events](#), Board Member Attendance
- 5.3. Call for Final Comments
- 5.4. Public Comment (3 minutes per person, Limit 20 minutes total)
[Policy ADD 4.8 - Public Participation in Board Meetings / Board Guest](#)
- 5.5. Move to Adjourn
- 5.6. Closing Verse:

*Steadfast I stand in existence.
With certainty I tread life's path.
Love I cherish in the depths of my being.
Hope I place in every deed.
Confidence I place in every thought.
These five guide me through existence.
These five guide me to the goal.*